

**Board of Selectmen Meeting  
February 25, 2016  
Regular Session 7:03 p.m.**

Present: Paul Healey, Chairman; Paul Gannon; Mary Power; Ted Alexiades, Town Administrator; and Betty Foley, Assistant Town Administrator

Voted- To approve the Meeting Minutes dated January 21, 2016. A unanimous vote.

**Questions from the public regarding items not on the agenda**

There were no questions from the public.

**Warrant Article P-Water Company Acquisition Feasibility Continuation-** *Will the Town raise and appropriate, borrow, or transfer from available funds, a sum of money to be used by the Board of Selectmen for professional fees and costs, including, but not limited to, engineering services, financial services, valuation services, legal services, consulting services and administrative services to continue its investigation into the feasibility of acquisition of the corporate property, and all rights and privileges, including the assets of the Town's water company, now known as Aquarion Water Company of Massachusetts, Inc. and/or affiliated related companies, including Aquarion Water Capital of Massachusetts, Inc., pursuant to St. 1879, c. 139, or through any other method of acquisition, including any negotiation or litigation, including the currently pending Suffolk Superior Court case, or any appeal thereof, the Board of Selectmen may determine to be necessary or advisable in order to determine whether the acquisition is feasible and advisable for further Town Meeting consideration, or act on anything relating thereto? (Inserted by the Board of Selectmen)*

Ms. Power reviewed Article P and stated this Article allows us to finish what we started.

*Ed Demko, 18 Bradley Park Drive*, questioned what phase are we in. Ms. Power advised that we're still in phase one. Mr. Demko is concerned about the cost of potential future repairs and requested an itemized ledger list of funds used to date.

*Mark Duff, 37 Bradley Park Dive*, questioned the debt reduction and if will it be paid by the rate payers. Ms. Power confirmed that is correct but excludes people with wells.

*Norman Fulton, 540 Main Street*, questioned if the amount spent so far is 1.2 million and would the additional funds allow us to move forward. Ms. Power confirmed that this is correct, but the ultimate decision would require a two thirds vote at Town Meeting

Mr. Roger Fernandes, Town Engineer explained the design and selection process to enter in enter into contract with Design Consultants, Inc. (DCI),

Voted- To enter into contract with Design Consultants, Inc. (DCI) for professional design services for the Summer Street/3A Corridor Improvements in the amount of \$400,000.  
A unanimous vote.

Mr. Fernandes then explained the contract with Seal Coating, Inc., and advised the contract is unit based with the quantity of work will represent the actual value.

*Mr. Norman Fulton, 540 Main Street*, stated that asphalt should have gone down because the amount of gas has gone down. Petroleum products are more refined than before and you're able to get higher end volatile out of a barrel of petroleum oil.

Voted- To enter into contract with Seal Coating, Inc. for micro-surfacing services in the amount of \$521,268. A unanimous vote.

Votes:

Voted- To appoint David Alschuler as Hingham's representative to the MBTA Advisory Board.  
A unanimous vote.

Voted- To approve the request of the Hingham Downtown Association for use of Main Street between Elm Street and North Street as well as the sidewalks for the Taste of Hingham to be held on Saturday May 21, 2016 from 8:30 am to 4:00 pm., with a rain date of Sunday, May 22, 2016. A unanimous vote.

Voted- To approve the issuance of a Special (One Day) wine and malt beverages license to Rebecca Delaney on behalf of the Melanoma Foundation of New England for “Mani’s for Melanoma” Fundraiser to be held at MiniLuxe, locate at Derby Street Shoppes on Thursday, March 24, 2016 from 6:00-10:00 p.m. A unanimous vote.

Voted- To sign and employment agreement with Information Systems Manager, Mr. Steve Becker effective July 1, 2016 through June 30, 2019. A unanimous vote.

### **Financial Forecast Update**

Mr. Alexiades discussed the Five Year Forecast which he worked on with Mr. Thomas Pyles, Chair of the Advisory Committee. He reported that the Sub- Committee’s Education Budget has been added in while additional requests that had been submitted on behalf of other departments have been removed. Doing this has brought us to a balanced budget \$18,388.00.

A copy of the Five Year Forecast is available in the Selectmen’s Office.

*Mr. Ray Estes, 92 Fort Hill Street, School Committee, questioned why we are voting budgets tonight? He feels it is not the best timing because the School Department is waiting for more details on the budget and more information is needed from the Town side. He requested to see the capital budget revisions. Mr. Estes also questioned why the library project was not a warrant item? Mr. Alexiades explained that the library project has no impact on the operation budget because we used fund balance to meet the needs of capital this year.*

*Mr. Andy Shafter, 32 Middle Street, explained that one reason their budget had not been approved yet is because there a many moving parts on their side. They want to know what is going to happen with leave of absences and retirement that go into the equation.*

*Ms. Libby Claypool, 45 Back River Road, Chairman of the Capital Outlay Committee stated that there was almost \$50,000.00 that the Library had returned to Fund balance because they were under budget on the boiler project.*

### **Vote School Department Budget**

*Ms. Linda Kutsch, Chair of the Advisory Committee Education Subcommittee appeared before the board and read the following statement:*

*“The Advisory Committee Education Subcommittee (ACES) presented a proposed budget recommendation to the Advisory Committee at last evening’s meeting. We felt it was important to inform the Board of Selectmen and Town Administrator the process we took to get to this number as the overall Town budget is approved and finalized.*

*Members of the ACES (yes – we’re coining a new acronym for this committee) have attended each of the multiple budget discussions and presentations made by the School Department to the School Committee over the past 3 months. We have received a high level of cooperation and interaction as we’ve had numerous questions and requested follow up information. We have met as a committee on 4 separate occasions and performed an extensive amount of due diligence and analysis of the proposed budget.*

*It is important to note the School Committee has not yet voted or acted upon the budget recommendations of the School Department. The ACES felt we had the appropriate information necessary to make an informed recommendation on a final budget amount.*

*Background:*

*Unlike municipal departments, the School Department presents a needs based budget to the School Department. On January 7, 2016 the Superintendent presented the following initial budget proposal: Total: \$48,862,649 – this represented a 7.6% (\$3,448,928) increase over FY2016 This proposed budget included a number of recommended additions to the FY17 budget totaling \$754,929.*

*At three subsequent meetings the Superintendent reduced this initial request by \$838,201 by identifying cost savings including staff leaves of absences, retirements, and reductions in the additional requests. The final budget proposal to the School Committee was \$48,024,448 – an increase of 5.75% over FY16.*

*Process:*

*The ACES initially began our process by identifying what we believe to be the base budget of the School, essentially stripping all additions from the budget to truly determine a level services budget. We determined that the base budget, following school department adjustments, stood at an increase of 5.22%, a \$2,372,000 increase. We also built a five year forecast for the education budget to determine the impact that expense growth will have. It troubled us to find that the level services organic growth, without additions, was forecasted to exceed 4% annually. Increasing year over year budgets by at least \$2mm per year. This is largely due to personnel expense which we find growing at a rate of over 5% due to contractual arrangements. Lastly, we determined that annual increases over the prior 5 years averaged approximately 4.3%.*

*Given all of this information, and the state of the Town's overall financial condition, the ACES determined that we could not support the present budget proposal, or even the level services base budget. Instead we determined that a \$2.2mm increase over the FY16 budget, representing a 4.85% increase was appropriate. Please note that our budget proposal reluctantly does not include any of the very valid additional requests, and is, in fact, below what we consider to be the base level services budget for the schools. Ultimately, it is highly likely that the School Department will need to cut current services to meet this budget recommendation.*

*Please also note that there was consensus from both the Administration and the School Department that there are very important items be funded. Included in the base budget is a budget item for the purchase and delivery of a new elementary reading program which has already been rolled out and tested with a portion of students. The cost of the full rollout of the program is approximately \$230,000 over each of the next 2 years. While this is theoretically included in our budget proposal, the School Committee will be tasked with fitting it in at the possible detriment of other services. An inquiry has been raised as to whether this could be funded through capital. Additionally, a new 5 year bus lease was deferred last year, and the additional expense for such a lease (approximately \$100k/year) is not included in our recommended budget amount. The School Committee has raised concerns around potential safety issues if new buses are not acquired.*

*To summarize, our budget recommendation is as follows: \$47,613,721 This represents a \$2,200,000 increase (4.85%) over FY16 but \$410,727 below the Superintendent's final budget proposal. It is also \$172,324 below what we determined to be level services, and it includes one new addition requested by the School Department. A \$30,000 upgrade to an existing SPED position to include administrative duties."*

Mr. Gannon stated that he feels the School Committee requests are essential in terms of being able to provide a quality education. He's uncomfortable voting for the Advisory Committee Education Subcommittee's recommendations at this time.

Ms. Power advised that over the past five years the education budget has increased by 27 percent or ten million dollars, equaling two million dollars a year. In the same five years, enrollment has increased five percent. She explained the dynamics of the education budget is structured different than the municipal side. For the past five years they have put two million dollars into the school budget allowing to them get services back. Ms. Power is supportive of the education budget but is concerned about the rate in the growth of personnel. As for using unused levy capacity, she is uncomfortable with doing something other than what town meeting voted to use that money for, which is capital projects.

Dr. Dorothy Galo reported that we are only \$411,227.00 dollars away from our target. We might have to cut a position in the level services budget in order to put in a different kind of needs such as nurses, special education teachers and counselors. She stated they'll work and move forward with this budget. The challenge is not to add any more people who end up on the salary scale to the budget. Once they have the kindergarten or first grade enrollment numbers, she would be willing to eliminate a teaching position to meet other needs.

Mr. Dennis Freedman, 445 Cushing Street, stated that in regard to unused levy capacity, one Town Meeting cannot bind future Town Meetings. Going forward he feels there is a structural issue of needs that need to be addressed.

Voted- To accept the Advisory Education Subcommittee Budget Request in the amount of \$47,613,721.00- The motion passed 2-1. Mr. Healey and Ms. Power- yes. Mr. Gannon- no.

## **Capital Outlay Budget**

Voted- To make a recommendation to support the recommendation set forth by the Capital Outlay Committee in their final report. A unanimous vote.

**General Government Budgets-** Mr. Alexiades discussed the Government Budget revisions

Voted- to recommend a Town Account Budget of \$663,133.00. A unanimous vote.

Voted- to recommend a Police Department Budget of \$5,476,773.00. A unanimous vote

Voted- to recommend a Fire Department Budget of \$5,399,147.00. A unanimous vote.

Voted- to recommend a Harbor Master Budget of \$212,691.00. A unanimous vote

Voted- to recommend a Engineering Department Budget of \$574,700.00. A unanimous vote.

Voted- to recommend a Highway Tree and Park Budget of \$3,194,673.00. A unanimous vote

Voted- to recommend a Health Budget of \$323,156.00. A unanimous vote.

**Article FF-Town Administrators Special Act-***Will the Town authorize, but not require, the Board of Selectmen to petition the Great and General Court of the Commonwealth to enact special legislation relating to the Town Administrator in substantially the following form provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:*

*SECTION 1 – Notwithstanding any provision of any general or special law or Town of Hingham General By-Law to the contrary the Board of Selectmen of the Town of Hingham shall appoint a town administrator for a term of one or three years or any such longer term as may hereafter be authorized by law and, in its discretion, for successive terms thereafter, and to remove him or her at its discretion. The town administrator shall act by and for the selectmen in any matter which the selectmen may assign to him or her relating to the administration of the affairs of the town or of any town office or department under the supervision and control of the selectmen, and, with the approval of the selectmen, may perform such other duties as may be requested of him or her by any other town officer, board, committee or commission. A town administrator appointed under the provisions of this section shall be sworn to the faithful performance of his or her duties. During the time he or she holds office, he or she shall devote full time to the position of town administrator and shall not engage in any other business or occupation and shall not hold elective town office, but may be appointed by the selectmen or, with their approval, by any other town officer, board, committee or commission, to any other town office or other position consistent with this office.*

*The Town Administrator shall be appointed solely on the basis of executive and administrative qualifications and shall be a person of proven professional ability fitted by education, training and previous full-time employment in a responsible public or business administrative position. No appointee shall have held elective office within the town for a period of 12 months prior to his or her appointment as town administrator.*

*The position of town administrator shall not come within the personnel by-law. The board of selectmen shall enter into an employment contract with the town administrator.*

*The board of selectmen shall provide the town administrator with an annual review of his or her job performance with input from department heads, employees and members of elected and appointed boards. As part of its annual review, the selectmen shall evaluate the town administrator's performance, including his or her ability to supervise municipal employees properly, administer town government effectively, effectuate policy and accomplish established goals.*

*SECTION 2 – The town administrator shall be the Chief Administrative Officer of the town and is responsible for (i) the administration and supervision of all town departments and appointed personnel under the jurisdiction of the board of selectmen and as otherwise provided by law or these by-laws; (ii) directing the overall activity of the municipality when exercising his/her authority for finances, operations and oversight; and (iii) implementing town policies.*

*Notwithstanding any provision of any general or special law or Town of Hingham General By-Law to the contrary, the powers and duties of the town administrator shall include, but not be limited to, the following:*

*A. The authority and responsibility to exercise overall responsibility for human resources for the town, including but not limited to (i) authority for hiring, supervision, evaluation, discipline and removal of town employees under the jurisdiction of the board of selectmen and (ii) the responsibility to assist the personnel board in the implementation and administration of the personnel by-law and salary and classification plan and in that regard:*

*With respect to the appointment of the chief of police, the fire chief and the superintendent of public works, the town administrator shall coordinate the recruitment and screening of suitable candidates for consideration and appointment by vote of the board of selectmen. The town administrator shall provide the selectmen with relevant materials for the evaluation of no more than five such candidates. In the event that the selectmen do not appoint any of the candidates, the town administrator will continue to present one or more candidates until one is appointed. Any of the chief of police, the fire chief and the superintendent of the department of public works may be removed by vote of the board of selectmen after consultation with the town administrator.*

*With respect to the appointment of department heads under the jurisdiction of the board of selectmen other than the chief of police, the fire chief and the superintendent of public works and except as may otherwise be provided by law, the town administrator shall appoint and remove all such department heads. The town administrator shall consult with the appropriate elected or appointed board, commission, committee or official as well as the board of selectmen prior to making these department head appointments or undertaking their removal. Prior to finalizing such a department head appointment, the town administrator shall provide notice to the board of selectmen of the anticipated appointment and the terms and conditions of employment for the appointment. The board of selectmen shall approve or disapprove the appointment and the terms and conditions of employment within 14 days of such notice. A failure of the board of selectmen to act within this 14 day period shall be deemed approval of the appointment and the terms and conditions thereof. Any termination or removal of such department heads shall be subject to the same notice and approval requirements for appointments as set forth in this paragraph.*

*The town administrator or his or her designee shall appoint and remove all other town employees under the jurisdiction of the board of selectmen except for civil service employees in the police department.*

*The town administrator shall be responsible for the supervision, management, evaluation and discipline of all other town employees under the jurisdiction of the board of selectmen. The town administrator annually shall be responsible for performance evaluations of all department heads and shall oversee the performance evaluation program conducted by department heads for employees within their respective departments. The town administrator shall act as hearing officer for appeals of Civil Service disciplinary suspensions of five days or less and act on behalf of the board of selectmen in the grievance process under collective bargaining agreements.*

*B. The authority and responsibility to, in a timely manner, prepare, develop and assemble the town budget for all non-school departments and accounts and following the development of the budget, the town administrator shall submit the entire budget document to the board of selectmen for review. The town administrator shall forward the budget document, including any alterations approved and incorporated therein by the board of selectmen, to the Advisory Committee.*

*C. The authority and responsibility to act as the Chief Procurement Officer for the town. In that regard, the town administrator shall exercise full authority for procurement as provided under chapter 30B of the Massachusetts General Laws. The town administrator shall be responsible for the purchase of all supplies, materials, services and equipment, and shall have the authority to award and sign all contracts up to \$50,000, in addition to all Mass Highway contracts and state and federal grants. Any contract over \$50,000 shall require the approval of the board of selectmen. The town administrator shall have the authority to sign all contracts approved by the board of selectmen on behalf of the town. All contracts and grants signed by the town administrator shall be promptly reported, in writing, to the board of selectmen.*

*D. The authority and responsibility to:*

- 1. Attend all regular and special meetings of the board of selectmen, unless unavailable for reasonable cause, where he or she shall have a voice, but no vote, in all of its proceedings and keep full and complete records of the same;*
- 2. Keep the board of selectmen fully informed as to the needs of the town and make recommendations to the board with regard thereto;*
- 3. Keep the board of selectmen fully informed on departmental operations, fiscal matters, administrative actions and provide regular reports to the board on all such matters and provide special reports to the board at its request;*
- 4. Coordinate collective bargaining negotiations under the jurisdiction of the board of selectmen, on behalf of and at the direction of the board of selectmen;*

5. *Administer and enforce collective bargaining agreements and other employment agreements under the jurisdiction of the board of selectmen at the direction of and on behalf of the board of selectmen;*
  6. *Manage all real and personal property of the town under the jurisdiction of the board of selectmen;*
  7. *Oversee the purchase of all supplies, materials, services and equipment, and approve the award of all contracts for all town departments exclusive of the schools, subject to Section C above;*
  8. *Determine the compensation of all non-school employees within the limits of the town's salary and classification plan and/or collective bargaining agreements and other employment agreements and subject to the personnel by-law;*
  9. *Coordinate the activities of all appointed and elected boards, committees and commissions and have the authority to require such bodies and individuals to meet with and provide information to the town administrator, at reasonable times for the purpose of coordination and financial planning. In addition, the town administrator shall be a resource to all elected and appointed boards and departments;*
  10. *Reorganize, abolish, consolidate or establish any department or position under the town administrator's authority as the town administrator deems appropriate from time to time, subject to the approval of the board of selectmen before implementation and funding by town meeting, if needed;*
  11. *Supervise, direct and be responsible for the efficient administration of all town departments under the jurisdiction of the board of selectmen and for all functions for which the town administrator is given responsibility, authority or control by the board of selectmen;*
  12. *Delegate, authorize or direct any employee appointed under the jurisdiction of the board of selectmen to exercise any power, duty or responsibility which the office of the town administrator is authorized to exercise;*
  13. *Administer and enforce either directly or through a person or persons supervised by the town administrator, all provisions of the laws of the Commonwealth applicable to the town, all by-laws, and all regulations and policies established by the board of selectmen;*
  14. *Investigate or inquire into the affairs of any town department under the jurisdiction of the board of selectmen and have access to all books and records of the same;*
  15. *Attend all sessions of town meeting, whether regular or special, unless unavailable for reasonable cause and answer all questions addressed to the town administrator, particularly those questions that are related to town finances, warrant articles and matters under the general supervision of the town administrator; and*
  16. *Coordinate the prosecution, defense and/or compromise of all litigation to which the town is a party solely at the direction of and on behalf of the board of selectmen.*
- E. The town administrator shall exercise such additional authority and perform such other duties as are lawfully assigned by the board of selectmen.*

*SECTION 3 In the event of a vacancy in the position of town administrator, the board of selectmen shall appoint an interim town administrator to serve until such time as the next town administrator is appointed but not for a period longer than eight (8) months.*

*SECTION 4 This act shall take effect upon its passage.*

*Or act on anything relating thereto?*

Ms. Karen Johnson, Chair, Town Administrator By-Law Committee discussed Article FF.

Voted- to recommend favorable action on article FF. The Motion passed 2-0. Mr. Healey and Ms. Power voted-yes, Mr. Gannon voted-no.

**ARTICLE R: Transfer Funds to the SPED Trust Fund-** *Will the Town transfer a sum of money from available funds to the Special Education Reserve Fund, or act on anything related thereto? (Inserted at the request of the School Committee).*

Mr. Alexiades discussed Article R and the request to transfer \$100,000.00 to the Special Education Reserve Fund.

Voted- to recommend favorable action on Article R. A unanimous vote.

**Article T- Insurance Proceeds in Excess of \$20,000-** *Will the Town transfer a sum of money from the Receipts Reserved for Appropriation Fund: Insurance Recovery in Excess of \$20,000 for use by the School Department, or act on anything relating thereto? (Inserted at the request of the School Committee).*

Mr. Alexiades discussed Article T which will be used to make improvements to Plymouth River School in the amount of \$25,239.00.

Voted- to recommend favorable action on Article T. A unanimous vote.

**Article S- School Department: Health and Wellness Center Design Funds** - *Will the Town raise and appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Committee for architectural and engineering design development for a renovation and expansion project known as HAWC (Health and Wellness Center) to support the High School health, wellness, physical education and athletic curricula while providing increased and improved space for such purposes, or act on anything relating thereto? (Inserted at the request of the School Committee)*

Mr. Ray Estes and Mr. Andrew Shafter, School Committee, discussed Article S. The complete schematic design thru bidding fee proposal letter is available in the Board of Selectmen's Office.

Motion: Mr. Gannon made a motion to recommend funding Article S for design funds only. The motion was not seconded. Ms. Power and Mr. Healey both explained why they do not recommend going forward in any fashion at this time..

Votes:

Voted- To open the warrant to the 2016 Annual Town Meeting to insert an article submitted by the Community Preservation Committee regarding the Lehner Property and close the warrant. A unanimous vote.

**Lehner Property- ARTICLE VV-** *Will the Town: (i) appropriate the sum of Five Million Dollars (\$5,000,000) to be used by the Hingham Conservation Commission under M.G.L. c. 40, § 8C to purchase the parcels of land located at 32, 56 and 72 South Pleasant Street, Map 137 Lots 18, 1 and 23; and to meet such appropriation (a) expend Two Hundred Eleven Thousand Eight Hundred Sixty One (\$211,861) Dollars from the Community Preservation Open Space Reserve and Two Hundred Eighty Eight Thousand One Hundred Thirty Nine Dollars (\$288,139) from the Community Preservation General Reserve and (b) authorize the Town Treasurer; with approval of the Board of Selectmen, to borrow up to Four Million Five Hundred Thousand (\$4,500,000), together with costs of the borrowing, under the provisions of MGL Chapters 44, and 44B and any other enabling authority upon such terms as the Town Treasurer and Board of Selectmen shall determine, provided that the source of repayment of such principal indebtedness and interest accrued thereon shall be the Hingham Community Preservation Fund established and maintained pursuant to the provisions of MGL, Chapter 44B; (ii) authorize, but not require, the Conservation Commission with the approval of the Board of Selectmen, to grant a conservation restriction that meets the requirements of sections 31 to 33, inclusive, of MGL chapter 184 as required pursuant to section 12 of the Community Preservation Act (MGL chapter 44B) to a nonprofit organization; and (iii) to authorize the Conservation Commission to seek reimbursement under the LAND program, (formerly known as the Self-Help Program), Chapter 132 A §11 and enter contracts therefore; or (iv) act on anything related thereto? (Inserted at the request of the Community Preservation Committee).*

Voted -To open the warrant to the 2016 Annual Town Meeting, insert an article submitted by the Community Preservation Committee regarding the Lehner Property, Article VV, and close the warrant. A unanimous vote.

**Selectmen/Town Administrator Reports**

Mr. Alexiades reported that he, Alan Perrault and Roger Fernandes had the opportunity to enjoy Red Fish Stew that the Mayor of Gloucester provided to market and resurrect Gloucester Port. The Seaport Bond Council approved a number of projects and one of them was a \$753,000.00 grant to the Town of Hingham from for the Maritime Center on the Harbor.

Mr. Alexiades announced that Avalon has filed a petition for 250 units on Route 3A, the former Building 19 site. The first Hearing date with the Zoning Board of Appeals will be on March 10, 2016.

Ms. Power advised that Emily Wentworth will be putting together an informational or frequently asked question packet to assist in answering the numerous questions people have about the 40B process.

Mr. Gannon invited all to attend the Second Annual Special Need Athletic Programs (SNAP) Event on March 18<sup>th</sup> from 7:00-11:00 p.m. at the Hingham Community Center.

Mr. Healey reflected on an earlier time in history in February during the Second World War when the Marines landed on the Island of Iwojima. Mr. Healey also noted that it has been 30 years since the Challenger Disaster. While in Washington D.C. he had the opportunity to see the Monument Memorial for the fallen teacher and astronauts.

Mr. Healey acknowledged that tonight's meeting has been a tough one and they've had to say no to many worthy projects but wants people to know it has been done so in good faith and what they believe to be the best interests of the town.

The meeting was adjourned at 10:25 p.m.

Diane Picot

Approved: April 14, 2016

**Documents: (A complete meeting packet of supporting documentation is on file and available for public review in the Board of Selectmen's Office).**

1. Contract with Seal Coating Inc., Braintree, MA
2. Contract with DCI Consultants
3. School Department Budget Recommendations
4. Employment Agreement with Information Systems Manager
5. Special (One Day) wine and malt beverages license on March 24, 2016 for Melanoma Foundation of New England for "Mani's for Melanoma" fundraiser to be held at MiniLuxe.
6. Hingham High School Health and Wellness Center for Schematic Design thru Bidding Fee Proposal Letter.
7. Taste of Hingham request for approval for the use of Main Street and Elms Street and North Street for the Taste of Hingham. The date is Saturday, May 21<sup>st</sup>. 8:30-4:00 p.m.
8. School Department Budget Recommendations.
9. Five Year Forecast
10. Red Lined version of Article FF.