

**Board of Selectmen
May 12, 2016
7:01 Regular Session**

Present: Mr. Ted Alexiades, Town Administrator; Mr. Paul Healey, Chairman; Mr. Paul Gannon; Ms. Mary Power; and Mr. Tom Mayo, Assistant Town Administrator

Approval of Minutes

Voted- To approve Meeting Minutes dated March 24, 2016 as written. A unanimous vote.
Voted- To approve the Meeting Minutes dated April 24, 2016 as written. A unanimous vote.

Questions from the Public not on the Agenda

There were no questions from the public.

America's Outstanding Navy Reserve Employer Recipient for 2016

Mr. Keith Jermyn appeared before the Board to discuss Mr. Ted Alexiades and the Town of Hingham being selected one of America's Outstanding Navy Reserve Employers for 2016.

Hingham met the following criteria to be nominated for this prestigious award:

- Values SELRES employees and is highly supportive of their service, even SELRES are called on short notice orders.
- Company- (In this case the Town) leadership promotes a culture of pride and recognition of Reserve service and get personally involved.
- Maintains contact with the SELRES and their family members if he or she is on duty for an extended period of time.

To recognize Hingham's contributions to National Defense, Mr. Alexiades and Mr. Jermyn were invited and attended the Navy Reserve's 2016 Navy Employer Recognition Event which will be held in Norfolk Virginia, June 24, 2016.

Approve the Sale and issuance of Bonds

Ms. Jean Montgomery, Treasurer appeared before the Board and reported a bond sale took place earlier this week. She explained whenever we issue a General Obligation Bond or a Refunding Bond we have to go through the rating process. The amount of the Refunding Bond was 22 million dollars and the savings will result in approximately \$ 154,000.00 a year in interest savings. This will result in a ten percent savings, which is a great result.

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's (i) \$6,514,750 General Obligation Municipal Purpose Loan of 2007 Bonds dated September 15, 2007 maturing on and after September 15, 2018, and (ii) \$38,565,991 General Obligation Municipal Purpose Loan of 2009 Bonds, Series A dated October 28, 2009 maturing on and after April 15, 2020 (collectively, the "Refunded Bonds") and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$19,855,000 General Obligation Refunding Bonds of the Town dated May 19, 2016 (the "Bonds"), to Robert W. Baird & Co., Inc. at the price of \$22,817,981.60 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on September 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$ 15,000	2.00%	2023	\$2,190,000	5.00%
2017	5,000	2.00	2024	2,205,000	5.00
2018	420,000	2.00	2025	2,205,000	2.00
2019	2,145,000	5.00	2026	2,165,000	2.00
2020	2,140,000	5.00	2027	1,860,000	2.00
2021	2,140,000	5.00	2028	195,000	2.00
2022	2,170,000	5.00			

Further Voted: to approve the sale of a \$4,537,735- 2.00 percent General Obligation Bond Anticipation Note of the Town dated May 19, 2016, and payable May 18, 2017 (the "Note"), to TD Securities (USA) LLC at par and accrued interest plus a premium of \$55,904.90.

Further Voted: that in connection with the marketing and sale of the Bonds and Notes, the preparation and distribution of Notice of Sales and Preliminary Official Statement each dated May 3, 2016, and a final Official Statement dated May 10, 2016 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: to authorize the execution and delivery of a Refunding Escrow Agreement to be dated May 19, 2016, between the Town and U.S. Bank National Association, as Refunding Escrow Agent.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Voted- To approve the Sale and issuance of Bonds. A unanimous vote

To appoint Police Sergeant Positions.

Mr. Healey explained last week Police Sergeant Interviews were held. Chief Glen Olsson appeared before the Board and thanked all four of the candidates and discussed the selection process for both positions.

Voted- to extend a conditional offer of employment to Robert Mansfield as Permanent Police Sergeant with the Hingham Police Department. A unanimous vote.

Voted- to extend a conditional offer of employment to Mr. Phil Emmott to the position of Temporary Full-Time Police Sergeant with the Hingham Police Department. As temporary position of Sergeant. A unanimous vote.

Secure waterways Video Monitoring System Contract

Mr. Ken Corson appeared before the Board to discuss the Secure Video System Contract with Lan-Tel Communications. He explained this project started back in 2014 when we received a Grant for \$175,000 through the Port Security Grant. This Grant allowed the Town to implement the Blue Force Tracking System which is currently up and running. This second phase will allow for 15 wireless cameras on the waterfront, inner harbor, shipyard and the Back River.

Voted- to sign a contract with Lan-Tel Communications for a Coastal Camera and Air Fiber System in the amount of \$145,714.28. A unanimous vote.

To enter into contract with Greenwood Industries for services to be performed on the Library's roof.

Ms. Linda Harper discussed the bid process and requested the Town's Authorization via BOS Approval and Signature to enter into contract with Greenwood Industries inc. for the General Contractor services to be performed for the replacement of the library's roof and roof-top air handling unit.

Voted- to sign a contact with Greenwood Industries for a library roof replacement in the amount of \$978,000. A unanimous vote.

Voted - to waive the building permit fees for the library roof. A unanimous vote.

Lehner Property, Purchase & Sale Agreement, Right of Entry Agreement

Ms. Susan Murphy, Real Estate Counsel stated the purchase price for the Lehner Property is five million dollars. She explained the P&S is currently being worked on and the full agreement is not done yet. The town is hoping to fund up to \$ 400,000.00 from a State Land Grant that requires a hard deadline application by July 13, 2016. Survey materials and due diligence are required and in order to apply for the Grant. Ms. Murphy is requesting the Board authorize consultants to perform phase 1 environmental testing and a survey work through a Right of Entry Agreement. This Agreement is necessary because we do not have a finalized P & S Agreement, once we do the Town will still have sixty days.

Voted –To sign a Right of Entry Agreement between the Town of Hingham and the Lehner property. A unanimous vote.

Refinancing of an affordable unit on Whiting Lane

Mr. Healey reported that all the documents were in order.

Voted- To refinance an affordable unit on Whiting Lane. A unanimous vote.

Votes:

Voted- To approve the issuance of an Entertainment License at Alma Nove.
A unanimous vote.

Voted-To approve the issuance of a Common Victualler license to Jolley Café, Inc. d/b/a Sadie Mae's, 288 Main Street, Deborah Brockney, Manager. A unanimous vote.

Selectmen/ Town Administrator report

Mr. Alexiades discussed the appointment process and ways we are trying to streamline the process.

Ms. Power encouraged residents who are interested in volunteering to complete a Talent Bank Application.

Ms. Power announced that Hingham's Canine Dog Axel has retired. She explained the Police held a nice ceremony in honor of his service which Officer Foss attended. Ms. Power recently attended a Fire Department event for people graduating from the Academy and those receiving promotions.

Ms. Power thanked the Fire Department Leadership and congratulated all the new members and the recently promoted Fire staff.

Mr. Gannon thanked Senator Patrick O'Connor for his nomination in what was a highly contested race and stated he is looking forward to working with him in the future.

Mr. Healey congratulated Sergeant Mansfield and Sergeant Emmott on their new roles as Police Sergeants. Mr. Healey recognized the Fire Department's new members as well of those who recently received promotions.

Mr. Healey discussed volunteerism and how the strength of this Town relies on it. He explained the Advisory Committee is one that puts in considerable hours and he thanked the members of the Advisory Committee individually; Mr. Chris Reale, Mr. Thomas Belyea, Mr. Daniel Coughlin, Ms. Linda Kutsch, Mr. James Sharkansky, Mr. James Taylor, Mr. Theodore Joyce, Mr. David Anderson, Mr. Thomas Pyles, Ms. Eryn Kelley, Ms. Donna Smallwood, Mr. Victor Baltera, Mr. Eric Haskell, Ms. Lucy Hancock, and Mr. Craig Mackay.

Executive Session

The Board will be entering in to Executive Session-to discuss litigation in regard to Aquarion and a personnel matter. The Board will not be returning to open session. The motion passed 3-0.

The Regular Session adjourned at 7:57 p.m.

Diane Picot

Approved: September 15, 2016

Documents:

1. Chief of Navy Reserve letter dated March 11, 2016 regarding 2016 NERE.
2. Town of Hingham \$4,537.735 Obligation Bond Anticipation Notes.
3. Right of Entry Agreement for the Lehner Property.
4. Secure Waterways Video Monitoring System Contract.
5. 17 Whiting Lane Refinance
6. Request to Waive Library Roof Project Permit Fees
7. Request for Town authorization to enter into contract with Greenwood Industries Inc., for General Contractor services to be performed for the Library Roof.
8. Alma Nova request for an Entertainment License.
9. Common Victuallar License for Sadie Mae's