

HINGHAM RETIREMENT BOARD

Minutes of Meeting

May 26, 2016

A regular monthly business meeting of the Hingham Contributory Retirement Board was duly posted and called to order at 10:00 A.M. in the East Hearing Room on the above date. Susan M. Nickerson, Charles J. Cristello, William A. Powers, Jean M. Montgomery and James P. Costello were present. Paul W. Todisco, PRIM Board Senior Client Services Officer and Frank Benham, Meketa Investment Group Managing Principal/Director of Research were also present.

VOTED On a motion duly made by Charles J. Cristello and seconded by William A. Powers it was 5-0 to **approve the Minutes of the April 27, 2016 regular board meeting** which were accepted as read and signed into the record.

VOTED On a motion duly made by Charles J. Cristello and seconded by James P. Costello it was 5-0 to **approve the following Retirement Allowances and Expenses for May 2016:**

Allowances

Pension	457,594.99
Annuity	110,995.94
Veteran Benefit	663.67
Dependent Allowance	681.02
Post 81 COLA	5,658.39
Post 97 COLA	73,866.88
Total Payroll Warrant	649,460.89

Expenses

Staff Salaries	5,995.40
Office Expenses	645.60
Refunds/Transfers Out	17,243.90
Contracts	1,130.00
Furniture and Equipment	1,113.04
Total Expense Warrant	26,127.94

RECEIVED Application(s) for Membership in the Retirement System

On a motion made by William A. Powers and seconded by James P. Costello it was

VOTED 5-0 to **approve the following Application(s) for Membership:**

Leslie B. Killeen	School Dept. (Van Driver)	May 1, 2016
Alex F. Gomez	Library (Library Technician)	May 16, 2016

RECEIVED Application(s) for Withdrawal and/or Transfer of Deductions

On a motion made by Charles J. Cristello and seconded by James P. Costello it was

VOTED 5-0 to **approve the following Application(s) for Withdrawal and/or Transfer of Deductions:**

Laura J. Boyle	School Dept. (Paraprofessional)	Rollover	\$12,500.00
Karen Jenkins	School Dept. (Administrative Assistant)	Rollover	\$1,168.67
Susan M. Mooney	SSRECC (Dispatcher)	Refund	\$782.37
Kathleen F. Hale	School Dept. (Paraprofessional)	Refund	\$916.63
Patrick G. Manning	School Dept. (Planning Coordinator)	Transfer	\$1,551.13

A **Cash Flow Report** for **May 2016** was reviewed by the board. **Bank Statements** for **April 2016** were reviewed by the Town Accountant prior to the board meeting. The Money Market account ending balance in the amount of \$382,775.98 reconciled to the **April 2016 Trial Balance**.

On a motion made by James P. Costello and seconded by Charles J. Cristello it was
VOTED 5-0 to authorize board members and board staff to attend the Spring MACRS Conference & Educational Seminar from June 4-8, 2016 at the Resort and Conference Center in Hyannis.

Board members reviewed and signed the Management Representation Letter for Powers & Sullivan in order to release the 2015 Financial Statements in final form.

Michael Mullin, Department of Public Works Foreman submitted nomination papers to run for Fourth Member along with the incumbent member Jean M. Montgomery. Election will take place entirely by mail and the ballots will be counted by the election officer, Charles J. Cristello on Thursday, June 30th at 12:00 P.M. 3-year term will begin on July 30, 2016.

Chairman Nickerson stated that she had spoken with Town Administrator Ted C. Alexiades showing him the preliminary results of the January 1, 2016 Actuarial Valuation. The board needs to select the FY18 appropriation and funding schedule. Mr. Alexiades suggested Funding Schedule Scenario E. The FY18 Appropriation is 6.5% higher than FY17. Fully funds UAL in 2035. Amortization payments increase by 4% annually. Annual increases are limited to 6.5% through 2030. Negative amortization occurs through 2027. Chairman Nickerson will contact our actuary, Linda Bournival for additional suggestions before a funding schedule is selected.

Paul W. Todisco, PRIM Board Senior Client Services Officer thanked the board for asking him to attend the board meeting. Mr. Todisco presented the board with PRIM Board and PRIT Fund information with an additional insert specifically on Private Equity Vintage Year data. Mr. Todisco claimed that the Vintage Year Commitment Letter is due to PRIM in December preceding the commitment year however the adjusted commitment amount is not known to PRIM until the end of the commitment year.

Frank Benham, Meketa Investment Group Managing Principal/Director of Research presented the board with the Quarterly Investment Review through March 31, 2016. As of March 31, the System was valued at \$96 million, an increase of \$1.1 million from December 31. The System's investments increased by 2.3% in the first quarter and outperformed the Plan benchmark by 0.1%. Over the trailing year, the System declined 1.1% and underperformed the Plan benchmark by 0.3%. The System outperformed the PRIT Core Fund during the quarter by 0.5% net of fees in part due to its higher allocations to real estate, emerging market equities and core fixed income. Performance was generally positive across asset classes in the first quarter, excluding hedge funds and international developed equities. As of March 31, all asset classes were within their target allocation ranges.

Chairman Nickerson announced that the board would now convene in executive session to prepare for contract negotiations with the Retirement Board Administrator. The board will reconvene in open session following the executive session.

Upon adjourning the executive session, Chairman Nickerson moved to reconvene in open session. By roll call vote:

Susan M. Nickerson	Aye
Charles J. Cristello	Aye
William A. Powers	Aye
Jean M. Montgomery	Aye

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James P. Costello Aye

Chairman Nickerson presented the contract proposal to the Retirement Board Administrator. No contract agreement has been made.

Chairman Nickerson moved to adjourn the regular monthly board meeting at 1:22 P.M.

The next meeting of the Board of Retirement will be held on Tuesday, June 28th at 10:00 A.M.

Respectfully submitted,

Nancy M. Hutt, Administrator

APPROVED
BOARD OF RETIREMENT

Susan M. Nickerson, Ex-Officio

Charles J. Cristello, Appointed Member

William A. Powers, Elected Member

Jean M. Montgomery, Elected Member

James P. Costello, Appointed Member