

MINUTES
JUNE 17, 2016 MEETING,
COUNTRY CLUB MANAGEMENT COMMITTEE (CCMC),
HELD AT THE SOUTH SHORE COUNTRY CLUB (SSCC).

Members Present: Jack Bailey, Paul Casey, Scott Peterson and William Friend.

Others Attending: James McGrail, SSCC's Director of Operations was present for the entire meeting.

The Chairman called the meeting to order, at 9:15 AM. The members in attendance constituted a quorum. This quorum remained present throughout the meeting.

As the first order of business, the Committee reviewed, corrected and unanimously approved the minutes of the May 10, 2016, CCMC meeting, then instructed the secretary/clerk to make any other modifications he deems necessary and appropriate, before forwarding the final approved minutes to the Town for posting.

Following the Committee's approval of the prior meeting's minutes, Jay McGrail presented the SSCC's current financial report, reviewing revenues and expenses for the months of April and May, plus the year-to-date results. He also reviewed the results for the first two weeks of June and then compared the monthly and year-to-date results to the SSCC's financial results for the same periods in the prior year.

As part of the foregoing presentation, Jay McGrail advised the Committee that April had been a difficult revenue month (off \$80,000 from plan) because of late season snowstorms and considerable rain, May revenue results were in line with plan projections and that June was progressing nicely.

Jay McGrail concluded the financial discussion, advising the Committee that he and William Friend had been working with the Town Accountant and the Assistant Town Administrator and would be requesting a \$170,000 year-end, reserve-fund transfer at the Town's upcoming Advisory Committee and Board of Selectmen meetings. After questions and discussion, the Committee members present agreed with the approach outlined by Jay McGrail and William Friend agreed to attend the Advisory Committee and Board of Selectmen meetings and participate, if needed, in the reserve-fund transfer discussions.

Following this presentation, several administrative and operational matters were addressed:

Jay McGrail updated the Committee with regard to the ongoing issues concerning the tee location for the 15th hole, as well as, recent developments regarding the swimming pool that were threatening the scheduled opening of the pool and then reviewed the many steps he had taken to address these matters.

Jay McGrail then advised the Committee of the interim course of action he had taken to address the personnel issues in the golf course pro shop. It was agreed that a more in-depth discussion would take place at the next CCMC meeting.

After a short discussion, it was also agreed that, at its next meeting, the Committee would discuss the painting and other work to be done in and around the building housing the SSCC's restaurant and event operations

The next CCMC meeting date was then set for 9AM on Wednesday, July 13, 2016 at the SSCC.

Thereafter, on motion duly made and seconded, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,
By William K. Friend
Chairman