

# FIRE ALARM SYSTEM PERMIT APPLICATION



Hingham Fire Department  
Fire Prevention Office  
210 Central Street  
Hingham, MA 02043  
(781) 741-1488

HFD FA Permit # \_\_\_\_\_  
Building Permit # \_\_\_\_\_  
Map & Key # \_\_\_\_\_

STANDARD PERMIT     SHORT FORM PERMIT

**NOTE:** This application form must be completed and submitted to the Hingham Fire Department, Fire Prevention Office, 210 Central Street.

1. Tenant Name: \_\_\_\_\_
2. Site Address: \_\_\_\_\_ Unit/Bldg # \_\_\_\_\_
3. Complex Name: \_\_\_\_\_
4. Work being done:     Modification to existing system     New System
5. Total # of new & relocated devices: \_\_\_\_\_
6. Adding or replacing, FACP/transmitter/power supplies?     Yes     No
7. Description of Work, (be specific, use the back of the application if necessary):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Fee:     Standard Permit: \$50.00     Short Form Permit: \$25.00     No Charge

**Contractor Name:** \_\_\_\_\_    **Phone # :** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_    **Fax # :** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**Fire Alarm License Number:** \_\_\_\_\_

Check the box indicating the scope of work being done to determine which Permit you are applying for:

- New installation Commercial - Mixed Use Buildings shall use Standard Permit.
- New installation Residential Multi Family Buildings shall use Standard Permit.
- New installation Residential One & Two Family Dwellings shall use Short Form Permit.
- Repair work or modification consisting of more then 5 devices shall use Standard Permit.
- Repair work or modification consisting of 5 or less devices shall use Short Form Permit.
- Repair work or modification to Residential One & Two Family Dwellings shall use Short Form Permit.

Failure to PROVIDE ANY of the above requested information may result in a delay of the review process and the rejection of your application. Please allow a minimum of three weeks for the Hingham Fire Department review process. You will be notified when your PERMIT and PLANS are ready for pick up.

I understand that the installation shall comply with the Hingham Fire Department Guidelines and the 2002 Edition of NFPA 72, and that upon completion of the installation a Certificate of Completion shall be filed with the Hingham Fire Department as per NFPA 72.

\_\_\_\_\_  
PRINT NAME (APPLICANT) and PHONE NUMBER

\_\_\_\_\_  
SIGNATURE (APPLICANT)

\_\_\_\_\_  
OFFICIAL RECEIVING APPLICATION

\_\_\_\_\_  
DATE RECEIVED

\_\_\_\_\_  
DATE ISSUED