

Minutes of the Hingham Personnel Board

January 10, 2019

The Personnel Board met on Thursday, January 10, 2019 at Hingham Town Hall. Present at the meeting were: David Pace, Chairman, Russell Conn, Marie Harris, Jack Manning, and Smayra Million. David Basler, Human Resources Director, was also present throughout the meeting. Michelle Monsegur, Assistant Town Administrator, Police Chief Glenn Olsson, and Kevin Feeley, Town Labor Counsel were present for item 1 on the agenda. Lisa Campbell, recently hired Human Resources Director, was present for items 2 through 6 on the agenda. Fire Chief Steve Murphy was present to discuss item 3 on the agenda.

1. David Pace, Chairman called the meeting to order at 6:00 pm and the Personnel Board:

VOTED: To go into Executive Session for the purpose of considering a grievance filed in accordance with a collective bargaining agreement and would return to the regularly scheduled meeting at the close of Executive Session. David Pace – Aye, Russell Conn – Aye, Marie Harris – Aye, Jack Manning – Aye, Smayra Million – Aye.

The Board returned to open session at 7:00 pm. Mr. Pace then called for a vote on the request by Officer Corey Farina made at the Board's December meeting that the Board reconsider his vacation carryover request related to calendar year 2017. Upon motion duly made and seconded, it was:

VOTED: To confirm the denial of Officer Farina's vacation carryover request.

2. The Minutes from the Personnel Board meeting held on December 13, 2018 were then reviewed and upon motion duly made and seconded, it was:

VOTED: To approve the minutes from the Personnel Board meeting on December 13, 2018.

3. Next, the Board reviewed a request from Fire Chief Steve Murphy to hire a Firefighter/Paramedic, Kevin Brady, at a higher step based on experience. After discussion of the background and qualifications of the new hire and based upon the recommendation of the Fire Chief and the Town Administrator, upon motion duly made and seconded, it was:

VOTED: To approve the hiring of Firefighter/Paramedic Kevin Brady at the second step of FS-2 on the salary scale.

4. The Board then reviewed the Personnel Board Annual Report for calendar year 2018. After discussion and upon motion duly made and seconded, it was:

VOTED: To approve the Personnel Board Annual Report, as modified.

5. The Board then requested that Mr. Basler and Ms. Campbell review with the Accounting/Payroll department the current vacation carryover tracking system.

6. Lastly, the Board would like to thank David Basler, Human Resources Director for his many years of Service to the Town. As the Town's first human resources director, David worked diligently to establish a professional human resources department within the Town and educate Town employees. David also provided valuable assistance to the Personnel Board throughout his tenure. We wish him all the best in his retirement.

There being no further business before the Board, the meeting was adjourned at 8:10 pm. The next meeting of the Personnel Board will be held on Tuesday, February 12, 2019 at 7:00 pm.

Respectfully submitted,

Marie Harris

Personnel Board Member