

**HINGHAM AFFORDABLE HOUSING TRUST
HINGHAM, MASSACHUSETTS
OPEN SESSION MINUTES**

Date: January 16, 2019

Location: Central South, Hingham Town Hall

Called to Order: 7:05 pm

Attendance: Tim White, Chairman; Kathleen Amonte, Al Chambers, Anita Comerford, Mike MacDonald, Nancy Kerber, Brittan DuBose

Approval of Minutes from Meeting of December 19, 2018: Voted – a motion was made by Al Chambers and seconded by Kathleen Amonte to approve the minutes from December 19, 2018. A vote was taken and all were in favor; the motion passed.

Treasurer's Report/Approval of Invoice: Anita went over the report.

Voted – a motion was made by Al Chambers and seconded by Kathleen Amonte to approve the revised Treasurer's Report. A vote was taken and all were in favor; the motion passed.

Selectman's Parcel: No update at this time.

Cedar Street: Anita handed out a memo regarding her discussion with Al Loomis of McKenzie Engineering. The Trust will wait to discuss further until Greg Waxman has met with the BOH to discuss Septic options.

Housing Production Plan: The Town lawyer has signed the contract with Karen Sunnarborg as well as Karen Johnson.

Voted – a motion was made by Al Chambers and seconded by Kathleen Amonte to authorize the Chairman to sign contract with Karen Sunnarborg for a Housing Plan for \$17,2000 consistent with her proposal. A vote was taken and all were in favor; the motion passed.

The Trust would like Karen to attend the next meeting. A working group will be formed and is expected to include Karen Johnson, Nancy Kerber, Kathleen Amonte as well as representatives of the Planning Board and the Town.

Whiting Street: Habitat had their Neighborhood meeting. Derby Brook residents attended and had the same arguments as previously. Habitat will begin submitting applications February 1st. Noreen is positive on the outcome. She will let the Trust know when the meeting are.

Cushing Street: Tim followed up with Town Counsel about renting. Town Counsel suggested the Trust publish the house for rent. If the renter is a Town employee have them sign and ethics form as required. Town Counsel will draft up a tenant at will lease. Tim thinks market rate is around \$2500/mo. and others agree. For the time being the Trust will not use a Property Manager and see how it goes. The Trust will place and advertisement in the Hingham Journal. Anita, Tim and Brittan will review the applicants.

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Voted – a motion was made by Mike MacDonald and seconded by Al Chambers to authorize the sub-committee to select a tenant for 499 Cushing Street subject to a satisfactory application and approval and signature of lease with Town Counsel. A vote was taken and all were in favor; the motion passed.

Lincoln School Apartments: There has not been a meeting since the Trust last met.

2019 CPC Application: Brittan announces CPC has voted to move forward with \$300,000 in Opportunity Funds for the Trust.

LIP Properties: Mike mentions 194 Cushing Street is under agreement. There are no other opportunities. Anita will follow up with the house on Grenadier Road.

Executive Session: Voted – a motion was made by Al Chambers and seconded by Mike MacDonald to recess to executive session and not return to open session at its conclusion, to discuss the purchase, exchange, lease or value of real property. A vote by roll call showed White -yes; Amonte-yes; MacDonald-yes; Chambers-yes; DuBose-yes; Comerford-yes, Kerber - yes. Time 7:50p.m.

The Board returns to open session at 7:57

Chairman's Report: Nothing to report

Set Next Meeting: February 13, 2019

Adjournment: Voted – a motion was made by Anita Comerford and seconded by Mike MacDonald to adjourn the meeting. A vote was taken and all were in favor; the motion passed. The meeting adjourned at 7:59.

Meeting Documents

1. Open Session and Executive Session Meeting Minutes dated December 19, 2018
2. Treasurer's Report
3. Anita memo regarding 499 Cushing Street

Respectfully submitted by: Necia O'Neill

Approved: February 13, 2019

Released: February 13, 2019