

Bare Cove Park Committee Minutes

Tuesday, January 18, 2022

In attendance: Claudia Eaton, Lauren Murphy, Ray O'Neill, Karen Trask, Michael Cioffi, Rik Johnson, Katie Puzo,

Absent: Ted Matthews, Dewitt Delawter

Guests: Maria Zade (CAPC), Julie Christian

Meeting called to order at 7:06 pm

- Reviewed and Accepted December Meeting Minutes
- Ranger's Report (Scott McMillan) - Tabled
 - Goodwin Graphics update: hats will be ready for pickup tomorrow.
- Treasurer's Report - Approved
 - Payroll. Fuel. Recently received invoice for signs. Will have upcoming expense of porta-potty. On track with budget.
- Memorial bench guidelines
 - Tabled
- Further discussion on projects for the park and 2021 goals
 - Elections in February. Establish annual elections. Understand the role and responsibilities of each position.
 - Ex Treasurer - manage budget, attend town budget review, prepare and submit annual budget.
 - Positions: Chair, Vice Chair, Treasurer, Secretary, Media consultant, Liaison to other committees, Operational
 - Summer kickoff.
 - Plan around a rowing event? Sundays are typically better for people's schedules. Late May/early June.
 - Look into having food truck donate percentage of proceeds to park (ex 10%)
 - Hand out a map of the park?
 - Increase awareness of what the park offers. Learn what the community is looking for from the park.
 - Projects in the park that we can chip away at.
 - Paving.
 - Fencing along some of the roads to keep people out of marshes.
 - Critical wildlife concern signage.

- Additional picnic tables.
- Summer kick off subgroup - Ray, Katie, Lauren
- CPC subgroup - Claudia, Karen, Rik
- Marketing subgroup - Katie and Karen. Instagram account? TikTok?
- Operational subgroup - Karen and Michael
- Article about the park in the spring in the Anchor. Katie to coordinate.
- Schedule committee stroll through BCP
- Signage
 - Received signs. Will coordinate with Scott to put them in.
- Porta-Potty update
 - Graham no longer does porta-potty, sold to Clean Portable Restrooms. Just received a bunch of porta-potties, don't anticipate any problems getting one this year.
 - Have set up an account and tentatively put in for March 1 start, but can have one in the park with about 3 days notice.
 - Cleaned every week. Need to coordinate with Scott re: opening park gate. Bill to be sent to Sue Nickerson. Pay one month in advance, \$275 for ADA compliant. Believe it is a monthly contract.
- Items not anticipated on the Agenda. Public discussion.
 - Meeting with Tom Mayo
 - Sees the area as a recreational campus. Vision for Fort Hill Roadway. Building in front of Carson Field is an ideal location for a recreation center. All the museums together. Option for building 52 to become the museum and then Records Building could be available for waterfront recreation.

ADJOURN 8:12pm

Next Meeting: 2/15/2022 at 7pm via zoom

Lauren Murphy