

# Town of Hingham Public Safety Facility Building Committee Meeting Minutes 2/2/2023



## CALL TO ORDER

### Motion to approve call meeting to order at 7:04PM on 2/2/2023

Motion made by	B Garrity
Seconded by	P Healey
Discussion	None

### Roll Call

Bob Garrity* (BG)	P	Tally Lauter* (TL)	P	Andy Touchette* (AT)	P	JR Frey (JRF)	P
Paul Healey* (PH)	NP	Bruce MacAloney* (BM)	P	Chief David Jones (DJ)	P	Ryan O'Shea	P
Joseph Kelly* (JK)	P	Donna Smallwood* (DS)	P	Chief Steve Murphy (SM)	P	David Petitti	P

**Others in Attendance:** Paul Kalous (Hill), Susan McCann (Hill), Sean Schmigle (KBA)  
Paul Vilela from North Atlantic States Carpenters Union

## APPROVAL OF 1/19/2023 MEETING MINUTES

### Motion to approve meeting minutes for the HPSF Building Committee meeting held 1/19/2023.

Motion made by	Donna Smallwood
Seconded by	Bruce MacAloney
Discussion	

### Vote

Bob Garrity* (BG)	Y	Joseph Kelly* (JK)		Bruce MacAloney* (BM)	Y	Andy Touchette* (AT)	Y
Paul Healey* (PH)	NP	Tally Lauter* (TL)	Y	Donna Smallwood* (DS)	Y		

## PROJECT UPDATES

### COMMISSIONING AGENT RECOMMENDATION

- At the Building Committee Meeting held on January 19<sup>th</sup>, Hill presented the process that the review committee followed and identified CES as the selected Commissioning Agent firm in the amount of \$70,470. At that meeting, there was concern that the electrical generator has been left out of the scope of work. Hill confirmed through the RFP and with a follow-up email to CES that the commissioning of the generator is included in the scope of work for the Commissioning Agent.
- There had also been a question regarding commissioning of security and IT have also been addressed. It was noted that the infrastructure for the devices are in the Commissioning scope of work. The actual devices and operation that will be attached to the infrastructure is the responsibility of the vendor who furnishes and installs those devices.

### Motion to approve the contract with CES as the Commissioning Agent for the Public Safety Facility project in the amount of \$70,470.

Motion made by	Robert Garrity
Seconded by	Joseph Kelly
Discussion	None

### Vote

Bob Garrity* (BG)	Y	Joseph Kelly* (JK)	Y	Bruce MacAloney* (BM)	Y	Andy Touchette* (AT)	Y
Paul Healey* (PH)	NP	Tally Lauter* (TL)	Y	Donna Smallwood* (DS)	Y		

## SUPPLEMENTAL SERVICES – PLAN REVIEW AND INSPECTIONAL SERVICES

Building Department has determined that due to the size of this project, they require supplemental services to complete plan reviews and inspections for this project. The Building Department and Town Procurement Officer prefer that the contract with the vendor (Paul J Morriarty "PJMA") be managed by the Town directly. The Town has requested that the contract in the amount of \$42,000 be funded out of the Hingham Public Safety Facility project. Hill stated that this fee was not specifically budgeted but could be funded by soft cost contingency from the project budget.

\*voting member, P = Present, NP = Not Present, Y= Yes, N= No

# Town of Hingham Public Safety Facility

## Building Committee Meeting Minutes 2/2/2023



### Motion to use project funds to cover the expense of the pre-bid and inspectional services work to be performed by PJMA on behalf of the Town of Hingham Building Department in the amount of \$42,000.

Motion made by	Tally Lauter
Seconded by	Donna Smallwood
Discussion	None

#### Vote

Bob Garrity* (BG)	Y	Joe Kelly* (JK)	Y	Bruce MacAloney* (BM)	Y	Andy Touchette* (AT)	Y
Paul Healey* (PH)	NP	Tally Lauter* (TL)	Y	Donna Smallwood* (DS)	Y		

### Schedule Update

The Town has indicated that all of the easements are targeted to be in hand by: March 8  
 Advertisements to Central Register and local papers March 8  
 Bid posted and available on ProjectDog.com March 15

*The bids could go out earlier or later depending on when the easements are obtained.*

Subtrade bids due April 5, 2023  
 General Contractor bids due April 19, 2023  
 Approximate Construction Start May 15, 2023

### KBA Update

- KBA reported that the Permit set will be ready for building inspector review the week of February 6, 2023.
- They indicated that there is some additional work to relocate the water main that is taking place right now.
- KBA assured the Committee that this water main design change will not impact the permit set of drawings and that the change will be completed in time to go into the bid set.
- KBA indicated that they would share divisions 0 and 1, and the Table of Contents with Bob Garrity on 2/3/2023.
- Crocker has delivered the final easement plan. It is now in the attorney's hands for an execution in the near term.
- KBA will present the proprietary items for vote at the next PSFBC meeting.
- An example of the proprietary items is that the security system for the gate is to be the same system as specified for the Foster School.
- KBA will provide the language for the proposed motions relating to proprietary items.

### **INVOICES, BUDGET, CONTRACTS AND FINANCIAL ISSUES**

There were no invoices or budget-related items for discussion at this meeting.

### **NEW BUSINESS**

There was no new business.

### **PUBLIC COMMENT**

There was no public comment.

### **NEXT MEETINGS 2/16/2023 7PM**

### **ADJOURN**

### Motion to adjourn this building committee meeting as of 8:00 PM.

Motion made by	Joe Kelly
Seconded by	Tally Lauter
Discussion	None

#### Vote

Bob Garrity* (BG)	Y	Joe Kelly* (JK)	Y	Bruce MacAloney* (BM)	Y	Andy Touchette* (AT)	Y
Paul Healey* (PH)	NP	Tally Lauter* (TL)	Y	Donna Smallwood* (DS)	Y		

\*voting member, P = Present, NP = Not Present, Y= Yes, N= No