

**Hingham Housing Authority Board Meeting
Tuesday, February 8, 2022, at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, February 8, 2022, at 5:00 p.m. via video conference and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Gregory O'Meara	None
Irma Lauter	
Ruth Bennett	
Megan Buhr	
Janine Suchecki	

Approval of the Minutes

Commissioner Lauter made a motion, seconded by O'Meara, to approve the minutes from the January 11, 2021, Regular Board Meeting. The motion passed unanimously.

Approval of the Accounts Payable as Presented

Commissioner O'Meara made a motion, seconded by Commissioner Bennett, to approve the accounts payable as presented. The motion passed unanimously.

Modernization

Commissioner Lauter made a motion, seconded by Commissioner Bennett, to approve the Certificate of Substantial Completion (CSV) for M-V Electrical Contractors, Inc. for the Sustainability Energy Lighting at Thaxter Park 667-1. The motion passed unanimously.

Commissioner Bennett made a motion, seconded by Commissioner O'Meara, to approve the Certificate of Final Completion (CFC) for M-V Electrical Contractors, Inc. for the Sustainability Energy Lighting at Thaxter Park 667-1 and authorize Final Payment in the amount of \$6,688.49. The motion passed unanimously.

Tenant Association

There is no formal tenant association, however, Chairwoman Suchecki asked the tenants in attendance if they would like to speak to the Board. No one wished to speak this evening.

Discussion ensued on the break down on the attempt to have a formal tenant association. The Authority offered to start over in assisting the tenants with an election. The consensus of the Board was to discuss the progress at the April meeting.

Finance

Ms. McAuliffe reported she would email the Board the financials and said they could reach out to her if they had any questions.

Executive Director's Report

Mr. Marathas reported on the following:

- Lighting project punch list completed and verified
- Town of Hingham electrical inspection completed
- Warranty submitted for two fixtures under lighting project
- Window project in progress:
Building 16 A, B, C completed
Building 15 A, B completed
- Laundry Room completed
- 5's in progress
- Assisted in food delivery to residents
- Bed Bug site wide inspection completed
- All common areas cleaned, all buildings
- New uniforms for maintenance staff delivered
- Clean out of new vacancies with trash truck
Building 2 unit 9
Building 15 unit 64
- Coordinating additional delivery of COVID test kits and masks

Old/New Business

Commissioner Lauter thanked Commissioner Buhr for all of her hard work and efforts with the CPC applications.

The next meeting will be on March 8, 2022, at 5:00 p.m.

There being no further business, Commissioner O'Meara made a motion, seconded by Commissioner Lauter, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:29 p.m.

Respectfully submitted,

Terry Champion, Recording Secretary

