

**Hingham Advisory Committee  
Library Project Subcommittee  
Meeting Minutes  
February 20, 2019, 7:15pm**

Subcommittee Members in Attendance: Eric Haskell (chair); Julie Strehle; Libby Claypoole

Others in Attendance: None

The subcommittee meeting came to order at 7:17pm in the East Hearing Room at Hingham Town Hall.

On the motion of Ms. Strehle, seconded by Ms. Claypoole, the subcommittee unanimously approved the minutes of its meeting held on February 9, 2019.

On the motion of Ms. Claypoole, seconded by Ms. Strehle, the subcommittee unanimously approved the minutes of its meeting held on February 13, 2019.

Mr. Haskell noted that, in response to the subcommittee's requests for information and documents following its February 9 meeting, he received the items identified below. Mr. Haskell distributed copies of those documents to subcommittee members.

Mr. Haskell updated the subcommittee on his attempt to obtain access to the Excel-based debt service modeling tool as discussed by the subcommittee at its February 9 meeting (see approved minutes of that meeting). Specifically, Mr. Haskell related that he left messages for Town Administrator Tom Mayo on February 7, February 11, and February 12, in each of which Mr. Haskell specifically requested a time that he could use the Model to run scenarios to project the tax and debt service impacts of the proposed Library project, but that Mr. Mayo did not respond to any of those messages before the Library Board of Trustees voted on the evening of February 13 to not proceed with the relevant warrant articles.

Mr. Haskell noted that he will retain a copy of the information and documents gathered by the Subcommittee in connection with its work over the preceding weeks.

Mr. Haskell thanked Ms. Strehle and Ms. Claypoole for their work on behalf of the library-related warrant article proposals this year.

On the motion of Ms. Claypoole, seconded by Ms. Strehle, the subcommittee then unanimously approved the minutes of this meeting.

The subcommittee meeting adjourned at 7:22pm.

Respectfully submitted by Eric A. Haskell, subcommittee chair

Approved by AdComm Library Project subcommittee: 02/20/19

Documents distributed to subcommittee members at this meeting:

- E-mail from Ed Siegfried to Mr. Haskell dated Feb. 10, 2019 (2 pages)
- E-mail from Donna Smallwood to Mr. Haskell dated Feb. 10, 2010 (forwarding e-mail from Mary Power to David Mehegan dated Aug. 30, 2018) (3 pages)
- E-mail from Ms. Smallwood to Mr. Haskell dated Feb. 10, 2010 (forwarding e-mail from Ms. Power to Mr. Mehegan dated Dec. 28, 2018) (2 pages)
- E-mail from Edna English to Mr. Haskell dated Feb. 10, 2019 (with attachment dated Feb. 11, 2019) (3 pages)
- Undated essay written by Tom Carey (provided to Mr. Haskell in-hand by Mr. Carey on Feb. 11, 2019) (5 pages)
- Excerpts from Town of Hingham 1999 Annual Report (provided to Mr. Haskell in-hand by Mr. Carey on Feb. 11, 2019) (2 pages)
- Excerpts from Town of Hingham 2001 Annual Report (provided to Mr. Haskell in-hand by Mr. Carey on Feb. 11, 2019) (5 pages)
- E-mail from Mr. Mehegan to Mr. Haskell dated Feb. 12, 2019 (forwarding e-mail from Ms. Power to Mr. Mehegan dated Dec. 28, 2018) (3 pages)
- E-mail from Linda Harper to Mr. Haskell dated Feb. 13, 2019 (with attachments) (8 pages)
- Memorandum from Eileen McCracken to Mr. Mayo (undated) (provided to Mr. Haskell in-hand by Ms. Harper on Feb. 13, 2019) (1 page)