

Public Safety Facility Building Committee



MEETING MINUTES

DATE: 3/11/2021

PLACE: Remote meeting via Zoom

MEMBERS PRESENT: Bob Garrity, Paul Healey, Bruce MacAloney, Andy Touchette, Joseph Kelly

The Chair called the duly noticed meeting to order at 7:02 pm. Regular Members Bob Garrity, Chair, Paul Healey, Vice-Chair, Bruce MacAloney, Andy Touchette, and Joseph Kelly were in attendance. Non-voting members, David Jones, Police Chief, and Steve Murphy, Fire Chief, also were in attendance. The Chair noted for the record that the proceedings were being recorded by the Board and asked that others who may wish to record the meeting announce this in order to inform others in attendance of the meeting.

Approval of minutes

The Chair opened discussion on the minutes from February 25, 2021. No changes were made.

The Chair invited a motion. Paul Healey made a motion, seconded by Bruce MacAloney to approve the minutes from 2/25/21. The motion passed unanimously.

The Chair opened discussion on the minutes from March 2, 2021. No changes were made.

The Chair invited a motion. Paul Healey made a motion, seconded by Andy Touchette to approve the minutes from 3/2/21. The motion passed unanimously.

Discussion re: next steps in negotiating contract and fee with KBA

The chair noted that the proposed cost for the contract with KBA has expanded to \$1,200,000 to cover KBA costs through the completion of the design development phase and for allowances for additional services including engineering work in connection with the traffic lights where the public safety building will be located and IT and communications infrastructure for the building.

Review of status of OPM proposal services

The Chair updated the Committee on the status of the OPM selection process explaining that the evaluation team has gone through all 13 proposals the Town received and made a cut to the top 5 or 6 proposals. Town Procurements Officer, Kathy Reilly, is in the process of contacting references for the remaining applicants. He noted that after a top 3 are chosen, there will be an interview phase after which the top 3 proposals will be ranked and the Town will enter into contract negotiations with the top choice.

Discussion of recent meetings with BOS and Advisory Committee re: Warrant Article for funding project through Design Development

The Chair noted that on March 4, 2021 he went before the Advisory Committee to present the status of the project and Town Meeting Warrant. The amount required to get through the design development documents was presented to the Committee and was taken under advisement. He added that since the last meeting the total number that the Building Committee is asking for has increased to \$1,600,000, including \$1,200,000 to cover the costs of KBA through the completion of the design development documents and \$400,000 for the OPM when it is selected.

It was also noted that during the March 9, 2021 meeting of the Board of Selectmen, they voted in favor of the number presented to them by the Building Committee.

Next meeting

March 25, 2021 at 7 pm was chosen as the date for the next meeting.

The Chair invited a motion. Paul Healey, seconded by Andy Touchette, motioned to adjourn the meeting.

The motion passed unanimously

The meeting adjourned at 7:34 pm.