

## Bare Cove Park Committee Minutes

Tuesday, March 15, 2022

In attendance: Claudia Eaton, Lauren Murphy, Ray O'Neill, Karen Trask, Rik Johnson, Katie Puzo, Ted Matthews, Michael Cioffi

Absent: Dewitt Delawter

Guests: Julie Christian, Jim Clark

Meeting called to order at 7:03 pm

- Reviewed and Accepted February Meeting Minutes.
- Ranger's Report (Scott McMillan) - Approved
  - Patrolling, trash, dump. Vacation.
  - Porta potty went in on March 4th.
- Treasurer's Report - Approved
  - Bill for porta potty goes to finance office and is then sent to Ray. Have been told need to move to credit card system. Will talk to Sue re credit card.
  - Salary. Fuel. Alarm. \$13 for signage (\$1000 was encumbered).
  - Need new cutting edges for plow blades.
- Discussion of May Movie Filming
  - Claudia texted Victoria Virtue. Does not seem to be interested in going forward with BCP location.
  - For future reference: between 3-5K per day is reasonable for compensation. Can be a conversation about damage etc.
- Memorial Bench Guidelines
  - Trustees have shifted. No longer doing memorial benches. Doing a memorial gift program.
  - Other towns: when the warranty on a bench runs out, the bench can be transferred to another party.
  - Purchase and installation cost are the responsibility of the person looking to memorialize a loved one.
  - There are still Christmas wreaths on the Shea bench, the ranger will remove.
  - Some parks collect a fee from the donor and then take on maintenance/responsibility for the duration of the warranty period. After

that period, can either remove the bench or repurpose for another party looking to memorialize. Opportunity for original purchaser to renew (they contact us or we make a single attempt? Needs to be in contract)

- O'Brien 6' bench currently \$2300. Installation \$1000.
- Create registry at clerk office, museum, etc
- No plants, wreaths, etc.
- Open House Discussion
  - Green light from selectboard.
  - Health dept will provide list of approved food vendors.
  - Coordinate with HPD
  - Salty Regatta (Hingham, Duxbury, Tabor) - 30th. Cookout. Nona's truck. 10x10 tents for registration.
  - Check with Officer Kilroy - thoughts on having both events same day re: logistics.
  - Merchandise?
  - Signs at park entrances and around town (similar to election signs).
  - QR codes for various points of interest
    - Indian point
    - Building 151
    - Museum
    - etc
- Building 151: hide or highlight?
  - Claudia, Julie, and Andrea Young spoke. Talked to Tom Mayo and David Jones. Chief of Police thinks it's fine to leave open at this point. Tom Mayo, in long run, will need to make any access ADA compliant. None of that needed for this event.
  - QR code that links to history.
  - Temporary QR sign for the event.
  - At minimum, temporary barricade so people don't enter.
  - Michael to talk to Bill Ramsey about waiver for fees (suggests BCPC petition town on behalf of Julie re fees, indicate historical/humanitarian nature. Include language that notes the precedent of waiving fees. If fees are not waived by town clerk, circle back to Bill.)
  - Claudia and Katie to craft letter to petition town clerk to ask for waiver of \$10 per record for Almshouse project - Approved. Maybe Andrea Young can cosign.
- Establish subgroup meeting schedule
  - Each subgroup will meet as needed, no set schedule at this time.
  - Long range plan. Separate meeting to discuss long term plans for park. Katie to send doodle to assess availability for the meeting.

- Further discussion on projects for the park and 2022 goals
  - Starting in April, the museum will be open on the 2nd and 4th Sunday of the month.
- Signage
  - Ground should be ok to put in signs at this time.
- Porta Potty Update
  - They are going to replace it due to rusty bars inside.
  - Requested combination for padlock.
  - Want a credit card on file to charge.
- Items not anticipated on the Agenda. Public Discussion.
  - HS Rowing team
    - HS rowing team is mobilizing to the park on Sunday. Found a spot to put a smaller penned area. Closer to green dock house but out of vista. 75'x50' instead of 100'x100'. Did not order porta potty this year, knowing that ADA one is already there.
    - Scott might have an option for a changing area so the rowing team does not use park porta potty as a place to change.
  - BCPC page on town was updated.
  - Claudia sent letter to support Sustainability Director.
  - Add porta potty to any park maps (put Lynch Field bathroom in?)
  - Jim Clark - plowing of parking lot on Beal St side. Handicap accessible walkway was supposed to be finished but is not (not park jurisdiction). When built, was supposed to have Lynch field bathrooms accessible to park users.
  - Claudia open to phone calls to discuss ideas/concerns.

ADJOURN

Next Meeting; 4/19/22 via zoom

Lauren Murphy