

Minutes of the Hingham Personnel Board

March 19, 2019

The Personnel Board met on Tuesday, March 19, 2019 at Hingham Town Hall. Present at the meeting were: David Pace, Chairman, Russell Conn, Jack Manning, and Smayra Million. Tom Mayo, Town Administrator and Lisa Campbell, Director of HR, were present throughout the meeting. Charlie Cristello was also present for a portion of the meeting to provide ad hoc counsel to the Personnel Board on the topic of the Water Plant.

1. David Pace, Chairman called the meeting to order at 5:30 pm
2. The Minutes from the Personnel Board meeting held on February 28, 2019 were then reviewed and upon motion duly made and seconded, it was:

VOTED: To approve the minutes from the Personnel Board meeting on February 28, 2019 with a change to #7 to include the mention of the Step 4 Grade 14 approval for the Elder Services Director.

3. The Board then reviewed the request by Tom Mayo, Town Administrator to approve the new job description for a Water Superintendent, pending the approval at Town Meeting to purchase the Water Plant.

VOTED: To approve the Job Description dated February 26, 2019 with noted edits, at a Grade 20.

4. The Board then reviewed Article D (Article 4) of the Personnel Board Report for the Town Warrant.

VOTED: To approve Article D (Article 4) of the Personnel Board Report with noted modifications.

5. The Board then reviewed Article E (Article 5) of the Personnel Board Report for the Town Warrant.

VOTED: To approve Article E (Article 5) of the Personnel Board Report for the Town Warrant.

6. Collective Bargaining Update

VOTED: To go into Executive Session for the purpose of discussing the Collective Bargaining Update.

There being no further business before the Board, the meeting was adjourned at 7:00 pm. The next meeting of the Personnel Board will be held on Thursday, May 9, 2019 at 7:00 pm.

Respectfully submitted,

Smaiya M. Million

Personnel Board Member