

Public Safety Facility Building Committee



MEETING MINUTES

DATE: 4/8/2021

PLACE: Remote meeting via Zoom

MEMBERS PRESENT: Garrity, Smallwood, Healey, Touchette, Lauter, Kelly

The Chair called the duly noticed meeting to order at 7:00 pm. Regular Members Robert Garrity, Chair, Paul Healey, Vice-Chair, Donna Smallwood, Andy Touchette, Tally Lauter, and Joseph Kelly were in attendance. Non-voting Members Police Chief, David Jones, and Fire Chief, Steve Murphy, were in attendance. Town Procurement Officer, Kathy Reilly, was also in attendance.

This meeting is being held remotely as an alternate means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 Suspending Certain Provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

Update on OPM Selection Process

The Chair updated the Committee on the Owners Project Manager selection process. The Evaluation Committee, in charge of selecting the OPM, have gone through the proposals from the 13 OPM applications. After narrowing down the applications to a top 3, they were interviewed and given a set of follow up questions. The Evaluation Committee then ranked these applicants 1. Hill International, 2. Colliers International, 3. Pomroy Associates. He explained that the next step in the process is for Hill International to submit a cost proposal before entering into contract negotiations, subject to the funding from Town Meeting.

There was discussion among the committee members about Hill International after the resignation of a key member of their team. It was decided that the Evaluation Committee would meet again to discuss this change in more detail before moving forward with the contract negotiations. There was also general discussion about the project phases and timeline.

KBA Update

The Chair explained that they are currently in the process of finalizing the contract requirements with Kaestle Boos Associates and have broken down the payment amounts by the phases of the project to be included in the contract. The next steps are finalizing this contract and receiving the project funding from Town Meeting on May 8th.

Next meeting

April 22nd at 7 P.M. was chosen as the date for the next meeting.

The Chair invited a motion. Paul Healey, seconded by Joseph Kelly, motioned to adjourn the meeting.

The motion passed unanimously

The meeting adjourned at 7:45 pm.