

Public Safety Facility Building Committee



MEETING MINUTES

DATE: 4/22/2021

PLACE: Remote meeting via Zoom

MEMBERS PRESENT: Garrity, Smallwood, Healey, Touchette, MacAloney, Kelly

The Chair called the duly noticed meeting to order at 7:02 pm. Regular Members Robert Garrity, Chair, Paul Healey, Vice-Chair, Donna Smallwood, Andy Touchette, Joseph Kelly, and Bruce MacAloney were in attendance. Town Procurement Officer, Kathy Reilly, was also in attendance.

This meeting is being held remotely as an alternate means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 Suspending Certain Provisions of the Open Meeting Law. You are hereby advised that this meeting and all communications during this meeting may be recorded by the Town of Hingham in accordance with the Open Meeting Law. If any participant wishes to record this meeting, please notify the chair at the start of the meeting in accordance with M.G.L. c. 30A, § 20(f) so that the chair may inform all other participants of said recording.

Approval of minutes

The Chair opened discussion on the minutes from April 8, 2021. It was noted that the incorrect date was listed on the minutes and will be edited to reflect the correct date of 4/8/21.

The Chair invited a motion. Paul Healey made a motion, seconded by Donna Smallwood to approve the minutes from 4/8/21 as amended. The motion passed unanimously.

Update on OPM Selection Process

The Chair explained that since the last meeting, the evaluation committee had another meeting to discuss the impact of the resignation of one of Hill International's key personnel. At this meeting, the Evaluation Committee voted to continue moving forward with Hill International as the selected OPM. He also explained what the next steps are in moving forward with contract negotiations with Hill International, noting that the total fee which will be reflected in the contract will be \$1,299,760 pending approval from Town Meeting.

There was discussion among Board Members about the contract dates and when funding may become available subject to approval from Town Meeting.

Update on KBA

The Chair explained that the contract with KBA is almost completed but that there are a few outstanding timeline questions that need to be clarified. The next step is for the contract to be approved by Town Counsel.

There was discussion between the Board Members and representatives from KBA about the bidding process for subcontractors needed for the project.

Next Steps/Considerations/Preparations for Town Meeting (May 8)

There was general discussion about the Zoom meeting scheduled for May 2nd for the coordination of Town Meeting. The 3 Members of the Board who may answer questions about the project at Town Meeting will be in attendance.

Discussion with Members of the Hingham Energy Action Committee on Building and Systems design

This discussion was postponed until a future meeting date still to be determined.

Next meeting

Thursday April 6 at 7 PM was chosen as the date for the next meeting.

The Chair invited a motion. Bruce MacAloney, seconded by Paul Healey, motioned to adjourn the meeting.

The motion passed unanimously

The meeting adjourned at 8:15 pm.