

Town of Hingham

Public Safety Facility Building Committee

Meeting Minutes



Date: Thursday, May 18, 2023
Time: 7:30 PM
Location: Remote meeting via Zoom

This meeting has been recorded and can be found on the Town of Hingham website.

Call to Order

Motion to approve call meeting to order at 7:32PM on 5/18/2023							
Motion made by	Bob Garrity						
Seconded by							
Discussion							
Roll Call							
Bob Garrity*	P	Tally Lauter*	P	Andy Touchette*	NP	JR Frey	P
Paul Healey*	P	Bruce MacAloney*	P	Chief David Jones	P	Ryan O'Shea	P
Joseph Kelly*	NP	Donna Smallwood*	NP	Chief Steve Murphy	P	David Petitti	P
Others in Attendance: Hill: Paul Kalous, Matthew Hennessy, Susan McCann KBA: Sean Schmigle Others: Brad Carr and Jenna Tulls							

Approval of Meeting Minutes (5/4/2023)

Motion to approve meeting minutes for the HPSF Building Committee meeting held 5/4/2023.							
Motion made by	Tally Lauter						
Seconded by	Paul Healey						
Discussion	None						
Vote							
Bob Garrity	Y	Joseph Kelly	NP	Bruce MacAloney	Y	Andy Touchette	NP
Paul Healey	Y	Tally Lauter	Y	Donna Smallwood	NP		

Project Updates

- Meeting with Select Board – unanimously authorized the contract for Colantonio full construction costs
- Kickoff meeting 5/19 at Town Hall (10:30 AM)
- Conformed set of drawings and specifications were prepared and delivered this week to the Town, Hill and KBA

Invoices, Budget, Contracts and Financial Issues

Motion to approve invoices for KBA and Hill International in the amounts of \$123,750.00 4/28/2023 and \$14,490.00 5/5/2023 respectively.							
Motion made by	Paul Healey						
Seconded by	Tally Lauter						
Discussion	None						
Vote							
Bob Garrity	Y	Joseph Kelly	NP	Bruce MacAloney	P	Andy Touchette	NP
Paul Healey	Y	Tally Lauter	Y	Donna Smallwood	NP		

Financial Updates

- Hill provided an overview of the Budget Summary of 5/18/2023 and 6/1/2023 (which illustrates how the allowances would be re-allocated to the construction line to cover the total of the overage from Colantonio's bid.
- Hill and KBA will keep close accounting of the costs and funding needs for the FF&E and Moving line items.

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- Paul Healey thanked the design and OPM team, as well as the police and fire for their collective efforts and dedication to this project and looks forward to this next stage of the project.

Public Comment

Brad Carr of 2 Tupelo Drive – echoed the hard work of the team and asked if there would be any benefit to looking for incentive funds through the State or infrastructure.

JR Frey – Town administrator will be looking for funding where applicable. Nothing specific has been identified for this project. These types of funding is not usually available for these types of projects.

Proposed Next Meeting: 6/1/2023 7 PM

Adjourn

Motion to adjourn the meeting at 8:30PM							
Motion made by		Tally Lauter					
Seconded by		Paul Healey					
Discussion		None					
Vote							
Bob Garrity	Y	Joseph Kelly	NP	Bruce MacAloney	Y	Andy Touchette	NP
Paul Healey	Y	Tally Lauter	Y	Donna Smallwood	NP		