

**Hingham Housing Authority Board Meeting
Tuesday, June 14, 2022, at 5:00 p.m.**

A Regular Meeting of the Hingham Housing Authority was duly called and held on Tuesday, June 14, 2022, at 5:00 p.m. at 30 Thaxter Street, Hingham, MA and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Gregory O'Meara	None
Irma Lauter	
Ruth Bennett	
Megan Buhr	
Janine Suchecki	

Also in attendance, new Commissioner Michelle Larned

Pledge of Allegiance

The Pledge of Allegiance was led by Chairwoman, Janine Suchecki.

Motion to Approve the Minutes from the May 10, 2022, Regular Board Meeting

Commissioner Buhr made a motion, seconded by Commissioner O'Meara, to approve the Minutes from the May 10, 2022, Regular Board Meeting. The motion passed unanimously.

Motion to approve the Accounts Payable and Payments

Commissioner Lauter made a motion, seconded by Commissioner Bennett, to approve the accounts payable and the payments. The motion passed unanimously.

Commissioner Buhr made a motion, seconded by Commissioner Lauter, to approve Change Order No. 2 to the contract with New Kapp City Construction, Inc., for the window replacement at 667-1 75-1. PCO #5 is for the replacement of rotted wood, insulation, and vapor barrier at the right-side windows in buildings 12-1 and 13-1. The cost for PCO #5 is \$846.93, with no change in the contract time. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner O'Meara, to approve the Reasonable Accommodation/Modification Policy and Procedures. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Bennett, to approve the Language Access Plan. The motion passed unanimously.

Commissioner Lauter made a motion, seconded by Commissioner Bennett, to approve the Fair Housing Marketing Plan. The motion passed unanimously.

Tenant Association

Sue Gustafson, nominee for President of the Association, reports that meetings have gone well, great team with many ideas. Election is on June 29, 2022.

Finance

Ms. McAuliffe reported that finances are doing fine. There is a small loss in HCV program, but that will even itself out with the FSS funds becoming available. The Commissioners did not have any questions of Ms. McAuliffe this evening.

Executive Director's Report

Mr. Marathas reporting on the following:

- Sprinkler testing, LED Conversion, new gas line, electrical line completed at Beal Street. A/C part on order.
- All a/c covers have been removed.
- Food delivery completed.
- New water meters installed at Thaxter Park.
- Inventory updated and provided to auditor.
- Spring cleanup, mulch, plant beds – big thanks to Kevin and Mike for hard work and making place look great.
- DJ has been scheduled for big celebration of completion of Creative Place Making Grant.
- Celebration cookout on June 24th 12:00-2:00 p.m.

Old/New Business

On behalf of the Housing Authority, Mr. Marathas thanked Commissioner O'Meara for his work and service on the Board. Commissioner O'Meara was also thanked by all of the Commissioners and those in attendance.

There being no further business, Commissioner Bennett made a motion, seconded by Commissioner O'Meara, to adjourn. The motion passed unanimously and the meeting adjourned.

Respectfully submitted,

Colleen M. Whalen

Assistant Executive Director of Managed Agencies

