

Select Board

June 28, 2022

Present:

- Select Board: Mr. William Ramsey (Chair), Mr. Joe Fisher, and Ms. Liz Klein
- Mr. Tom Mayo, Town Administrator
- Ms. Michelle Monsegur, Assistant Town Administrator for Finance
- Mr. Art Robert, Assistant Town Administrator for Operations

6:30 PM: Call to order

Mr. Ramsey called the meeting to order.

Pledge of Allegiance

Approval of Minutes

Vote: Mr. Fisher made a motion to approve the minutes dated June 22, 2022. Ms. Klein seconded.

All were in favor, 3-0

FY22 Inter-Department, Intra-Department, and Reserve Fund Transfers

Town Accountant, Sue Nickerson, provided the Board with some background information on the proposed transfers. According to State law, the Town is allowed to perform these transfers during the last two months of the fiscal year. There was some discussion regarding the DPW transfers and it was noted that the cost of clean-up from the severe October 2021 storm exceeded the DPW's budget. Fire Chief Murphy told the Board that he has applied for some reimbursements from FEMA, which would help defray the costs associated with the clean-up efforts. Reimbursements to the Town are expected to total \$435,000, which would be spread across several departments. There was some additional discussion regarding various transfers. All transfers were unanimously approved by the Select Board.

Reserve Fund Transfers:

Vote: Ms. Klein made a motion to recommend a transfer from the Reserve Fund to DPW Expenses/Road Building in the amount of \$460,000. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend a transfer from the Reserve Fund to DPW/Snow & Ice in the amount of \$391,620. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made motion to recommend a transfer from the Reserve Fund to Workers Compensation in the amount of \$320,000. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend a transfer from the Reserve Fund to Select Board/Legal Services in the amount of \$250,000. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend a transfer from the Reserve Fund to Unemployment in the amount of \$66,201. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend a transfer from the Reserve Fund to Town Meeting/Equipment Rental in the amount of \$6,900. Ms. Klein seconded.

All were in favor, 3-0.

Inter-Department Transfers:

Vote: Ms. Klein made a motion to recommend an inter-department transfer from Group Insurance to Debt Service in the amount of \$139,346. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an inter-department transfer from Animal Control/Salaries to Police Department/Salaries in the amount of \$9,775. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an inter-department transfer from Town Clerk/Salaries to Elections/Salaries for \$3,284 and to Elections/Expenses in the amount of \$3,500. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an inter-department transfer from Veterans' Services/Salaries/Clerical Services to Celebrations/Veterans' Day in the amount of \$3,500. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend an inter-department transfer from Animal Control/Expenses to Police Department/Salaries in the amount of \$3,000. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend an inter-department transfer from Select Board/Meetings & Seminars to Human Resources/Meetings & Seminars in the amount of \$1,600. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend an inter-department transfer from Veterans' Services/Salaries/Clerical Services to GAR Hall/R&M Buildings in the amount of \$1,000. Ms. Klein seconded.

All were in favor, 3-0.

Intra-Department Transfers

Vote: Mr. Fisher made a motion to recommend an intra-department transfer from DPW/Salaries to DPW/Road Building in the amount of \$230,000. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend an intra-department transfer from Town Clerk/Salaries to Town Clerk/Expenses in the amount of \$23,740. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend an intra-department transfer from Police Department/Expenses to Police Department/Salaries in the amount of \$25,000. Ms. Klein seconded.

All were in favor, 3-0.

Vote: Mr. Fisher made a motion to recommend an intra-department transfer from Recreation/Turf Maintenance/Salaries to Recreation/Turf Maintenance/Expenses in the amount of \$18,500. Ms. Klein second.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an intra-department transfer from Town Hall/Expenses/Natural Gas to Town Hall/Salaries/Overtime in the amount of \$6,000. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an intra-department transfer from Information Technology/Expenses to Information Technology Salaries in the amount of \$1,429. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an intra-department transfer from Historical Preservation/Expenses to Historical Preservation/Salaries in the amount of \$1,200. Mr. Fisher seconded.

All were in favor, 3-0.

Vote: Ms. Klein made a motion to recommend an intra-department transfer from Treasurer-Collector/Expenses to Treasurer-Collector/Salaries in the amount of \$871. Mr. Fisher seconded.

All were in favor, 3-0.

Hingham Hazard Mitigation Plan 2022

Fire Chief Steve Murphy gave an update on Hingham's Hazard Mitigation Plan. The Town of Hingham's Hazard Mitigation Plan was adopted in 2016. Its aim is to identify actions that can be taken to reduce the dangers to life and property from natural hazard events. According to FEMA requirements, the plan must be reviewed every five years. The Town has recently contracted with the MAPC to review and update the plan. The updated plan was initially presented to the Select Board in April 2022. Chief Murphy explained that he is requesting approval of the updated Hazard Mitigation Plan from the Select Board. He further explained that a Hazard Mitigation Plan is required to qualify for FEMA money in the event of a natural disaster. The most likely natural disaster Hingham faces is flooding. After adoption by the Select Board, the plan would then go to MEMA for adoption, followed by adoption by FEMA.

Select Board members read the following statement:

"Whereas, the Town of Hingham established a Committee to prepare the Town of Hingham Hazard Mitigation Plan 2022 Update; and

Whereas, the Town of Hingham Hazard Mitigation Plan 2022 Update contains several potential future projects to mitigate potential impacts from natural hazards in the Town of Hingham, and

Whereas, duly noticed public meetings were held by the Local Hazard Mitigation Planning Team on January 10, 2022, and April 12, 2022, and

Whereas, the Town of Hingham authorizes responsible departments and/or agencies to execute their responsibilities demonstrated in the plan, and

Now, therefore be it resolved that the Town of Hingham Select Board adopts the Town of Hingham Hazard Mitigation Plan 2022 Update, in accordance with M.G.L. 40 §4 or the charter and bylaws of the Town of Hingham."

Vote: Mr. Ramsey made a motion to adopt the Town of Hingham Hazard Mitigation Plan 2022 as presented. Mr. Fisher seconded.

All were in favor, 3-0.

Agreement with Greenwood Emergency Vehicles

Chief Murphy and Kathy Reilly, Procurement and Contracts Manager were present. Chief Murphy explained that they are seeking Select Board approval to purchase a new fire engine. He said that an internal committee has been researching different replacement options and have decided to request the purchase of an E-One pumper engine through Greenwood Emergency Vehicles. He expects the vehicle to have a 20-year lifespan. Delivery of the new engine is expected in approximately two years.

Ms. Reilly explained that this purchase is being made under the cooperative contract called HGAC, Houston-Galveston Council, a nation-wide public safety cooperative. There was some additional discussion regarding pricing and payment. By purchasing the engine before June 30, 2022, Hingham would avoid a substantial price increase of almost \$90,000. The Fire Department intends to pay for the engine upon receipt, however there are some discounts, equal to about \$7,250, written into the contract and they may choose to consider taking advantage of those during the process. The expected wait time for receipt of the new engine would be approximately two years, due to supply chain issues.

Vote: Mr. Fisher made a motion to authorize the Town Administrator to sign the Agreement with Greenwood Emergency Vehicles, LLC for the purchase of an E-One Cyclone Stainless Pumper in an amount not to exceed \$735,115. Ms. Klein seconded.

All were in favor, 3-0.

Special (One-Day) License: Trustees of Reservations for Winds and Wine

Elyssa Scheck from The Trustees of Reservations was present. Ms. Scheck explained that she is requesting a One-Day liquor license so that the Trustees can serve wine and malt beverages during a classical music concert to be held at World's End. They hope to sell 150 tickets for the event. Police Chief David Jones said that he has reviewed the application and has no concerns. He noted that they have held many successful events at World End in the past.

Vote: Ms. Klein made a motion to approve the request for a Special (One -Day) Wine and Malt Beverages license to The Trustees of Reservations for Winds and Wine at World's End to be held on Friday, July 8, 2022 with a rain date of Sunday, July 10, 2022 from 6:00 pm to 9:00 pm. Mr. Fisher seconded.

All were in favor, 3-0.

Joint Session with the Recreation Commission

The purpose of the joint session was to appoint a person to fill a vacancy on the Recreation Commission. Chair Donlan explained that the Recreation Commission had already called their meeting to order at 6:30 PM. The following Recreation Commission members were present:

- Vicki Donlan
- Adrienne Ramsey
- Steve Buckley
- Ryan Lynch

Chair Ramsey said that all three applicants were very prepared and passionate. He felt comfortable that they could have appointed any one of the applicants, however there was only one vacancy available. Chair Donlan said that she felt very lucky to have such qualified candidates.

Vote: Mr. Lynch made a motion that the Select Board and Recreation Commission appoint Matthew LeBretton to the Recreation Commission to serve until a permanent member is elected at the 2023 Town Election. Ms. Donlan seconded.

ROLL CALL VOTE:

Mr. Lynch: yes
Mr. Buckley: yes
Ms. Donlan: yes
Mr. Fisher: yes
Ms. Klein: yes
Mr. Ramsey: yes

7:20 PM Ms. Donlan made a motion to adjourn the meeting of the Recreation Commission. Mr. Buckley seconded.

All were in favor, 4-0.

Energyzt

Mr. Brad Moyer, 36 Wanders Drive, Chair of the Energy Action Committee and Ms. Tanya Bodell of Energyzt were present. They provided the Board with an update on the Climate Action Planning Committee's (CAPC) planning efforts and walked the Board through a presentation. The purpose of their presentation to the Select Board was to generate ongoing awareness and public support for their process and to formalize communications with the Select Board. Mr. Moyer said that the consultant, Energyzt LLC., has been funded by the Hingham Municipal Lighting Plant. Topics covered in the presentation included the following:

- The project work plan
- Public outreach efforts
- Greenhouse gas inventory tools
- Next steps

Ms. Bodell gave an update on their planning efforts. She stressed the importance of documenting the process of the Town making its way to Net Zero by 2040. The Climate Action Plan is focused on reducing carbon through assessing the following six categories in Town:

- Energy
- Buildings
- Transport
- Waste
- Community
- Natural resources

Ms. Bodell stressed that community outreach and support will be very important throughout this process. Mr. Moyer discussed some key deadlines and suggested that those items that require action at Town Meeting should be prioritized. He hopes to have a full draft of the Climate Action Plan by the end of 2022. He hopes to have the plan finalized by the end of March 2023, in order to be complete prior to Town Meeting. Their hope is to make everyone in Town aware of their efforts, whether they are in favor of the plan or not. Ms. Bodell said that they have created a public outreach plan, with the help of several sub-committees. She encouraged the public to attend the CAPC meetings, which usually take place every other Wednesday. Mr. Moyer said that would like to appear before the Select Board quarterly to provide updates on their activities.

A full copy of their presentation is available in the Select Board Office.

Mr. Fisher asked about opportunities for regional cooperation. Mr. Moyer and Ms. Bodell both said that they are actively researching the Climate Action Plans of other communities and felt that partnering with regional communities would be a helpful way of accessing State and Federal incentives and grant money.

Collective Bargaining Agreement with the Hingham Police Patrolman's Association

Policed Chief Jones was present. Mr. Ramsey explained that these CBA's were discussed at the Select Board meeting two weeks ago and the vote was pending review by counsel. It has been confirmed that all the changes present in the MOA have been included in the CBA.

Vote: Ms. Klein made a motion to sign the Collective Bargaining Agreement with the Hingham Police Patrolman's Association effective as of July 1, 2021 through June 30, 2024. Mr. Fisher seconded.

All were in favor, 3-0.

Collective Bargaining Agreement with the Hingham Police Superior Officers Union, MCOP, Local 405

Vote: Mr. Fisher made a motion to sign the Collective Bargaining Agreement with the Hingham Police Superior Officers Union, MCOP, Local 405 effective as of July 1, 2021 through June 30, 2024. Ms. Klein seconded.

All were in favor, 3-0.

Special Police Officer Appointment

Police Chief Jones said that Officer Galvin just retired on June 23rd and wishes to continue working as a Special Police Officer on a part-time basis. He added that his appointment would be a big help to the department since they have recently lost some of their Special Officers due to police reform legislation

Vote: Mr. Ramsey made a motion to appoint Officer Matthew Galvin as a Special Police Officer for the Town of Hingham. Mr. Fisher seconded.

All were in favor, 3-0.

Appointments

There were no appointments tonight.

Public Comment

“The Hingham Select Board encourages community engagement and welcomes questions and comments as agenda items are discussed at the meeting. In addition, we have set aside up to fifteen minutes for public comment for items that fall under the purview of the Select Board and are not already on tonight’s agenda. If any guests wish to speak, please seek to be recognized. Once recognized, state your name and address and address your comments to the Chair. Comments will be limited to three minutes per speaker and must relate to topics within the scope of the responsibilities of the Select Board. Speakers are encouraged to present their remarks in a respectful manner and not to indulge in personalities. The Public Comment period is not a time for debate by members of the Select Board. The Select Board is not adopting or endorsing any of the comments made during the Public Comment period.”

There were no comments from the public

Town Administrator/Select Board Reports

Ms. Monsegur announced the retirement of HPS Business Manager, John Ferris, and Treasurer-Collector, Jean Montgomery and thanked them for many years of service to the Town. She wished them both well in their retirement.

Mr. Fisher wished everyone an enjoyable July 4th holiday.

Vote: Mr. Fisher made a motion to adjourn. Ms. Klein seconded.

All were in favor, 3-0.

The meeting adjourned at 7:52 PM.

Documents: A complete meeting packet of supporting documentation is on file and available for public review in the Board of Selectmen's office