

Minutes of the Hingham Personnel Board

Thursday July 15, 2021

The Personnel Board met remotely via Zoom, as an alternative means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 suspending certain provisions of the Open Meeting Law. The Zoom meeting took place on Thursday July 15, 2021. Present on the video/call were David Pace, Chairman, Russell Conn, Karen Johnson, Jack Manning and Courtney Orwig. Lisa Campbell, Human Resources Director and Sue Nickerson, Town Accountant were also present on the video/call.

1. Dave Pace, Chairman, called the meeting to order at 6:33 pm.
2. The Minutes from the Personnel Board meetings held on June 10 and June 30, 2021 were reviewed and upon motion duly made and seconded, it was:

VOTED: To approve the Minutes from the Personnel Board meetings held on June 10 and June 30, 2021.

3. The Board considered a request from the Town Accountant to place the newly hired Assistant Town Accountant at Grade 8, Step 2 in the salary schedule based on the town bylaw for transfers and promotions.

VOTED: To approve the new Assistant Town Accountant position at GovHR Grade 8, Step 2 of the salary schedule.

4. The Board considered a request from the Human Resources Director to place the newly hired Benefits Coordinator at Grade 5, Step 2 in the salary schedule based on the bylaw for transfers and promotions.

VOTED: To approve the Benefits Coordinator position at GovHR Grade 5, Step 2 of the salary schedule.

5. The Human Resources Director reviewed HR updates, including candidate searches for several positions, including the Assistant Town Administrator of Operations, Conservation Officer and Community Planning Director

6. The Board then voted to go into Executive Session and not resume in Open Session for the purpose of discussing strategy related to collective bargaining negotiations with police, fire, library, and DPW, the public discussion of which may be detrimental to the

board's bargaining position. David Pace- Aye, Russell Conn- Aye, Karen Johnson- Aye, Jack Manning- Aye, Courtney Orwig- Aye.

There being no further business before the Board, the meeting adjourned at 7:32 pm. The next meeting of the Personnel Board will be held on Thursday August 12, 2021 at 6:30 pm.

Respectfully submitted,

Courtney A. Orwig

Personnel Board Member