

**School Committee Long Range Planning Subcommittee
and
Fire Station Building Committee**

Meeting Minutes

August 17, 2017

19 Fort Hill Street – Depot (Building 132)

1) Call to order

The meeting was called to order at 8:40am

School Committee Long Range Planning Subcommittee members present: Ed Schreier, Cynthia Galko

Fire Station Building Committee members present: Chief Bob Olsson, Tom Carey, Karen Griswold, Al Kearney, Nancy MacDonald, Greg MacCune, Mark Wilkin

School Department personnel present: Dr. Dorothy Galo, John Ferris, Doug Foley, Padraig Cunningham, Katie Hartman

2) Meet and Tour with Fire Station Building Committee

Those in attendance introduced themselves and John Ferris gave a brief overview of the use of Building 132, including an outline of Maintenance and Transportation services and personnel. He then handed out a revised document outlining the HPS space needs at the Depot.

Doug Foley and Katie Hartman led the group on a tour of the Facilities and Maintenance Department in Building 132, noting that the building contains a public reception area, office space, meeting space, a break room and an area in which all of the important facilities and maintenance document are housed. Discussion ensued regarding the location of the maintenance services relative to other services/buildings, the potential for consolidation with other town maintenance services and the idea of a standing town committee charged with constantly reevaluating all town-owned buildings and deciding the best way in which to manage those assets.

The group then moved to the transportation side of the building, where Padraig Cunningham gave an overview of the uses of the transportation space. The area includes a large meeting in which 30+ people can meet/eat on a regular basis, office space and facilities. The group toured that side of the building and then continued to the outside area, noting the need for 30-40 parking spaces for facilities and maintenance personnel, transportation personnel, bus drivers, van drivers, and public visitors.

The tour continued around the long white “Bus Barn” building, noting the space used for DEF storage/access, other storage and vehicle maintenance as well as the outdoor bus parking area. John Ferris said that the Transportation Department needs interior storage of about 2500sf to house maintenance equipment, and Ed Schreier noted that the current footprint of the Bus Barn is approximately 22,000sf. Tom Carey asked if a site plan of the area exists and Katie Hartman said that she thinks one is housed in the facilities and maintenance building.

The group walked around the south end of the building, noting the Reserve vehicle parking and

the storage areas currently used by the Police, Harbormaster, Hingham Maritime Center, Driver's Education program and HHS Senior Night Committee. A discussion ensued regarding the desire to keep any new buildings within the 100-ft setback in order to avoid having to request a variance. Tom Carey noted that the outdoor parking area may be grandfathered in to any new plan. Chief Olsson noted that an existing access to a private property in Conservatory Park does not qualify as a "fire lane" so should not be considered an impediment during the planning process.

Some members of the group then continued to Building 179, noting the storage and workshop areas. The tour finished at Building 12 with a look at the TRACES/Robotics area and the proximity of the building to wetlands.

3) 48 Hour Items

None

4) Adjourn

The meeting was adjourned at 10:19am.