

**MINUTES OF THE August 21, 2021 MEETING,
OF THE COUNTRY CLUB MANAGEMENT COMMITTEE (CCMC),
HELD Remotely,**

**Members Present: Christine Smith, Chairman, Jack Bailey, Steve White and Sue Sullivan.
Others Attending: Kevin Whalen, Executive Director of the CCMC.**

The Chairman called the meeting to order at 4:36 PM. The CCMC members in attendance constituted a quorum. This quorum remained present throughout the meeting.

The first order of business was the Committee's review of the minutes of the August 31, 2021 CCMC meeting. After a short discussion, on motion duly made and seconded, the minutes of the August 31, 2021 meeting were unanimously approved and accepted. Kevin Whalen was authorized by the CCMC to make any incidental corrections to the approved minutes he deems necessary and appropriate and to forward the final minutes to the Town Clerk for posting.

Approval of the minutes was followed by the Executive Director's Report which was presented by Kevin Whalen, the Executive Director of the SSCC.

Kevin Whalen opened with the current financial report, (printed year-to-date and monthly financial materials were submitted to the CCMC members for review, prior to the meeting). The current financial discussion included a comparison of the SSCC's revenue and expenses for the month of August, 2021 and a comparison of these results with the monthly financial information for the same month in the prior fiscal year. Revenue increased year over year by \$56K, for the month of August, Kevin Whalen noted that \$7,700 from SNAP and \$7,800 from Hingham Little League for services rendered. The monthly revenue of \$211,553.97 vs payroll and Expenses of \$110,220.66, leaves a net profit of \$101,333.31 for the month of August. The club's revenue is up year over year by a total of \$49,981.93.

The next matter to be discussed was the current status of the Maintenance Building and Pool Design efforts with regard to proposed SSCC Maintenance Facility. Kevin Whalen provided information on the contractors scheduled start date. The contractor has been working with Conservation Commission to ensure compliance with the ConCom's order of conditions. The start date is pushed back to the first week of October. The Owner's Project Manager Pomroy and associates will provide an updated construction schedule once work commences.

The Pool schematic design is complete and the schematic design has been sent to the estimator for construction costs. The costs will be ready by October 12th, this will meet the Community Preservation deadline for application submission. It was noted that the pool will be built for potential year round use. This means that the infrastructure for a bubble to make it feasible

during the winter months would be installed. This will add approximately \$620K in cost to the pool.

Kevin Whalen brought forward a request by Friends of Bill Friend to have a bench in his name placed on the 7th tee box. The request was approved by the Committee.

Thereafter, Christine Smith opened the CCMC Report, with a discussion on a permit holder event that is scheduled for September 29th. This meeting is scheduled to get ideas from permit holders and includes a survey of what improvements the permit holders would like to see.

Bill Friend Scramble was discussed this outing benefits the golf course capital improvement plan. Kevin noted that both recruiting of golfers and sponsors was going well, the event will be held on October 4th.

Christine Smith also reviewed the preliminary Community Preservation Application for one million dollars for construction of the pool at the SSCC. The final application is due in October.

Upon conclusion of the matters presented by Christine Smith, on motion duly made and seconded, and a unanimous vote of the Committee, the next CCMC meeting date was set for October 19, 2021 at 4:30PM and the current meeting was then adjourned (at 5:30PM).

Respectfully submitted,
Kevin J. Whalen
Executive Director