

TOWN OF HINGHAM BUILDING DEPARTMENT
RULES AND REGULATIONS FOR INSPECTIONS

AN APPROVED SET OF PLANS AS WELL AS THE BUILDING
PERMIT MUST BE ON THE JOB SITE FOR ALL
INSPECTIONS.

After a building permit has been issued, it will be necessary to notify the Building Department at (781) 741-1420 when ready for the following inspections:

GROUNDING INSPECTION: ALL NEW CONSTRUCTION CONCRETE must have encased grounding electrodes in lowest portion of foundation (footing) if there is steel in any portion of foundation. If not, a minimum of 20' of bare #4 copper is required. Electrical permit required and foundation must be inspected by Wiring Inspector before concrete poured.

FOUNDATION INSPECTION: AFTER pouring of concrete and foundation has been sealed, BEFORE backfill. At this time a registered land surveyor must certify FOUNDATION PLACEMENT and ELEVATION by the submission of **TWO (2) CERTIFIED AS-BUILTS PLANS** to be filed with the Building Department. No structural framing shall commence until foundation approvals are obtained from the Building Department. In the case of sono tubes, the inspector needs to see the holes before concrete is poured. (An addition to an existing building may require an as-built.)

PRIOR TO ROUGH INSPECTIONS – BUILDING MUST BE AT LEAST 90% SIDED

ROUGH FRAME/FIRESTOPPING INSPECTION: AFTER ROUGH WIRING, ROUGH PLUMBING and SHEET METAL have been inspected and approved.

THROAT INSPECTION REQUIRED.

INSULATION INSPECTION REQUIRED.

FINAL INSPECTION: To obtain OCCUPANCY, call the Building Department to set up a CERTIFICATE OF OCCUPANCY "SIGN OFF CARD". It will be **YOUR** responsibility to obtain all necessary signatures verifying final inspections. This card must be submitted to the building department at least 24 hrs. in advance of the Final Building Inspection along with a completed Final Cost Affidavit when required.

At least a TWENTY-FOUR (24) hour notice is expected. Thank you for your cooperation.

Michael J. Clancy, Building Commissioner (781) 741-1420
Jay Yetman, Plumbing/Gas Inspector (781) 741-1420
David V. Comoletti, Inspector of Wires (781) 741-1420