



Blue Hills Community Health Alliance

Encompassing the towns of Braintree, Canton, Cohasset, Hingham, Hull, Milton, Norwell, Norwood, Quincy, Randolph, Scituate, Sharon, and Weymouth

February 12, 2015

Dear Hingham Substance Abuse Prevention Coalition,

On behalf of The Blue Hills Community Health Alliance (CHNA 20), I am pleased to inform you that your Mini-Grant application has been approved.

The Blue Hills Community Health Alliance (CHNA 20) grant award includes \$1,500 in funds, up to 15 hours of technical assistance support, conference participation for up to 10 coalition members and follow-up trainings for Coalition leaders. We are excited about the development of your new coalition and look forward to participating in your progress.

As a 2014/2015 Blue Hills Community Health Alliance (CHNA 20) Grantee, your responsibilities are as follows:

- Provide a one-page summary of activities, tangible benefits and expenses associated with the grant submitted. Please attach a copy of related assessments and/or a current action plan if applicable. Please submit your summary, assessments and action plan to CHNA 20 within 30 days of the end of the grant period ending July 15, 2015.
- Participation in one or more of CHNA 20 member meetings, workshops or programs within the six month grant period.
- Promotion and funding acknowledgment: Grant recipients consent to allow CHNA 20 to publicize their grant awards. Grantees are asked to acknowledge the support of CHNA 20 in publicity/communications regarding the funded project/activity.
- Sign the attached Acceptance Form and return along with a W-9 to CHNA 20's Fiscal Sponsor:

Bay State Community Services, Inc.

**Attn: Marta Reese,
Chief Financial Officer
1120 Hancock Street
Quincy, MA 02169**

Upon receipt of the signed Acceptance Form and W-9, a check will be issued to your Coalition by Bay State Community Services.

If you have any questions or need additional information, please contact Arlene Goldstein, CHNA 20 Program Manager via email: agoldstein@baystatecs.org or by phone at **617.471.8400 x155**.

Once again, on behalf of the Blue Hills Community Health Alliance (CHNA 20), in conjunction with our funders, we congratulate you and look forward to our work together in building healthier communities in our region.

Sincerely,

Kym Williams, MPH
CHNA 20
Community Health Specialist