

1/31/2019

**RULES AND REGULATIONS  
FOR THE OPERATION OF THE  
HINGHAM TRASH TRANSFER AND RECYCLING  
FACILITY**

**10/20/81**

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**1/17/19**

**TOWN OF HINGHAM  
BOARD OF SELECTMEN**

**RULES AND REGULATIONS GOVERNING THE  
HINGHAM TRANSFER STATION**

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## **Town of Hingham**

### **HINGHAM TRANSFER STATION**

#### **RULES AND REGULATIONS**

##### **SECTION 1 – AUTHORITY**

This document describes the rules and regulations (“Regulations”) governing the recycling and disposal of Solid and Special Wastes at the Town of Hingham Transfer Station. These Regulations are effective on and after **June 1, 2010**, and shall remain so until modified or amended by the Town of Hingham Board of Selectmen.

The Transfer Station is operated by the Department of Public Works (“DPW”) under these Regulations as established by the Selectmen.

The general administration of the Transfer Station shall be governed under authority which includes, but not limited to, Massachusetts General Laws, Chapter 111, Sections 31, 31B, 150A and 310 CMR (Code of Massachusetts Regulations) 11.02 and 310 CMR 19.00 et seq. of the laws of the Commonwealth of Massachusetts, applicable regulations of the Board of Health, Code of Massachusetts Regulations and all other applicable rules and regulations that may be adopted to further the expeditious management of the facility.

Nothing in these Regulations shall be construed as limiting the powers of the Superintendent of Public Works (“Superintendent”) in enforcing Transfer Stations Rules and Regulations, or restrict the Superintendent in taking any appropriate actions to further the public health, safety and welfare in the event of an emergency. In case of an emergency, or any decision to except, override, set aside or ignore any portion of these Regulations, the Superintendent shall report his actions, in writing, to The Board of Health, Fire Department and through the Town Administrator to the Selectmen within forty-eight (48) hours of each such event and, or action taken together with the Superintendent’s reasons for approving procedures either not anticipated by, or contrary to these Regulations. The Selectmen may, in their sole judgment, vote to override a specific decision of the Superintendent and, or to incorporate such exceptions within these Regulations.

##### **SECTION 2 - PURPOSE**

The Board of Selectmen of the Town of Hingham has adopted these Rules and Regulations to safeguard the public health; to ensure the safety of Town employees; to ensure the safe and efficient operation of the Transfer Station; to facilitate mandatory recycling and composting thereby fostering a public awareness of the care of the environment and reducing waste disposal costs incurred by the Town of Hingham.

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The Transfer Station primarily exists to serve the needs of Hingham residents and Municipal sources.

### **SECTION 3 – DEFINITIONS**

**Bulky Waste** – This includes large items such as furniture, mattresses, rugs and all other large items.

**Business Permits** – Business, commercial or industrial establishments located within the Town of Hingham transporting their own solid waste in vehicles owned or operated directly by such establishments.

**Compostable Yard Waste** – Leaves and grass clippings free of other debris and suitable for composting.

**Compostable Wood Waste** – Logs, brush and non-pressure treated wood suitable for shredding and reuse for compost.

**Commercial Hauler (CH)** – Individuals or companies who routinely collect and/or transport refuse on a contractual basis from private residences, commercial enterprises or rental housing locations within the Town of Hingham.

**Commercial Hauler Vehicle Permit (CHVP)** – Permit issued to Commercial Haulers.

**Commercial Vehicle Permit (CVP)** – All Commercial vehicles owned or used by Residents of the Town of Hingham.

**Dangerous Items** – Explosives of any kind, inflammables, including gasoline or petroleum products, oil based paints, solvents, cleaning fluids, caustics, acids, drugs, poisons, radioactive material, pathological material or materials requiring special handling.

**Construction & Demolition Waste** – All lumber, pipes, bricks, shingles, sheetrock, masonry and other materials resulting from the demolition and/or construction of buildings or other structures.

**DEP** – Massachusetts Department of Environmental Protection.

**Garbage** – Animal, vegetable or other organic waste resulting from the handling, preparation, cooking, serving or consumption of food, not including sewage.

**Hazardous Waste** – All waste classified as hazardous by the Massachusetts Department of Environmental Protection.

**Household Rubbish** – Any rubbish, refuse or garbage that is normally generated within a residential dwelling. Household refuse does not include such items as refrigerators, stoves or other appliances, mattresses, furniture or wastes generated from the grounds of a residential property. Nor does household rubbish include hazardous wastes such as

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paint, solvents, chemicals, asbestos and other substances covered by existing DEP regulations and Hingham's Waste Ban Plan.

**NR**- Non-Residential

**Part-Time Resident** – A resident and property owner of Hingham but does not reside in Hingham all months of the year.

**Part-Time Residential Permit (PTRP)** – Permit issued to Part Time Residents of Hingham or vehicles registered outside the Town of Hingham.

**Permit** - an authoritative or official certificate of permission; license

**Recyclables** – Solid waste (see below) that can be collected and treated in such a manner that it can be re-used or altered in such a way that it can serve another function. See Section 7 of these Regulations for further definition of recyclables. Under the Town's recycling and trash separation program all recyclable materials entering the Transfer Station must be separated under Hingham's Mandatory Recycling Program. Solid Waste having a value for sale or reuse, including but not limited to, newspaper, cardboard, waste oil, automotive batteries, compostable yard waste, metals and appliances, asphalt and rubble material, glass, plastic containers, steel and aluminum cans, compostable wood waste and chipped brush.

**Residents** – Any person who resides within the geographical limits of the Town of Hingham, Massachusetts, County of Plymouth, that bring only household waste to the Transfer Station

**RP** – Residential Permit

**RTDP** – Remove, Transport and Disposal Permit

**Solid Waste** – Useless, unwanted or discarded solid materials resulting from municipal, residential or commercial activities conducted solely within Hingham and not including any hazardous waste, banned items, "Special Wastes" (see below) or leaf and yard wastes.

**Special Waste** – Solid Waste that requires special handling (i.e., demolition/construction material, tires, Cathode Ray Tubes ("CRT's"), white goods, televisions, acid batteries, fluorescent ballasts, etc.) or by disposal techniques of methodologies to protect public health or safety of individuals or the environment. Special Waste shall also include those items specified in Massachusetts Department of Environmental Protection ("DEP") Waste Ban Regulations (310 CMR 19.017) and the Town of Hingham Solid Waste Management Plan as they may be revised from time to time.

**Transfer Station** – Hingham Transfer Station

#### **SECTION 4 – GENERAL TRANSFER STATION RULES**

The following general regulations shall apply to all users of the Transfer Station:

1. The Transfer Station will accept Solid and Special Waste generated by the resident and municipal sources living and/or operating within Hingham.
2. The operator of vehicle transporting Solid or Special Waste to the Transfer Station shall, as a condition of use, present evidence and/or answer any reasonable questions concerning the nature and place of origin of that material as the person in charge of the facility (“Operator”) may request. Failure to furnish credible evidence when requested shall be sufficient cause for refusal of the use of the Transfer Station for that material or for the Superintendent, or its authorized representative, to revoke or suspend a license, permit or privilege for the use of the Transfer Station and/or to enforce or impose other penalties as provided by these Regulations.
3. The Transfer Station will only admit vehicles displaying a valid Annual Transfer Station Sticker (Residential Permit (RP), **Annual Part-Time Resident Permit (PTRP)**, or **Annual Commercial Vehicle Permit (CVP)**, permanently affixed to the vehicle. A paper permit may be used in cases that the Superintendent deems appropriate.
4. Except for household waste, recyclables, **and one trip of Yard Waste per week**, vehicles displaying a Commercial Vehicle Permit (CVP) must be weighed and checked each time they enter the Transfer Station.
5. Limit of one (1) Residential Permit per household at no charge. A \$25.00 charge for any additional Residential Permits per Hingham address may be obtained at the Hingham DPW located at 25 Bare Cove Park Drive.
6. To apply for a Residential Permit an individual must be a Resident of Hingham.
7. Residential Permits will be issued only to those vehicles principally garaged in Hingham. The ownership of real property is not the determining factor as to who may receive a Residential Permit.
8. At the time a Residential Permit is affixed to the vehicle, the driver must present a valid Massachusetts registration and proof of Hingham residency.
9. No vehicle registered in a state other than Massachusetts or **outside of the Town of Hingham** shall receive a Residential Permit. A Part-Time Resident Permit (PTRP) can be obtained for a charge of \$25.00 per Hingham address with proof of residency.

10. Persons relocating to Hingham may obtain from the DPW, a temporary twenty (20) day Residential Permit, by presenting proof of their Hingham residency to the sole satisfaction of the DPW.
11. A Residential Permit may be obtained at any time during the 12-month period a Residential Permit is in effect.
12. Residential vehicles that are leased, owned by commercial enterprises or display commercial plates may receive a Commercial Vehicle Permit (CVP) for a charge of \$50 and present documentation confirming Hingham is the principal residence of the individual applying.
13. The DPW reserves the right to reject any Solid or Special Wastes, which it considers to be detrimental to the operation of the Transfer Station, or contrary to these regulations.
14. All Solid and Special Wastes must be deposited in appropriate designated areas or in accordance with the Transfer Station Operator's instructions.
15. Residential use of the Transfer Station is limited to those hours of Thursday through Sunday 7:00am to 4:00pm.
16. All users Residential or Commercial assume responsibility for any liability incurred by the Town of Hingham as a result of any hazardous or dangerous waste which is deposited in the Town's facility by the user or on the users behalf.

## **SECTION 5 - PERMITS**

All vehicles, except those owned by the Town of Hingham, entering the Transfer Station must display a valid permit issued by the Town of Hingham to that specific vehicle and vehicle owner.

All Permits (RP, PTRP, CVP, and CHVP) **MUST** have a **Permit Application** filled out in full before a permit is issued.

### **SECTION 5.1 – RESIDENTIAL PERMITS (RP)**

1. Residential Permits are non-transferable.
2. Hingham residency, and proof thereof, is a minimum requirement for obtaining a Residential Permit. Property ownership in Hingham, in the absence of permanent residency, does NOT entitle an applicant to a Residential Permit. **Limit of one (1) Residential Permit per household at no charge. A \$25.00 charge for any additional Residential Permits per Hingham address may be obtained at the Hingham DPW located at 25 Bare Cove Park Drive.**

3. If you sell/trade in your vehicle or replace your windshield please **take the sticker off** and bring it to our office and we will replace it **free of charge**. Otherwise there will be a **\$25.00 Replacement Charge**.
4. Residential Permits will be issued to individuals who conclusively prove their principal residence in Hingham that the vehicle to which the Residential Permit is to be issued is principally garaged at the same address, pays automobile excise taxes to Hingham and has an automobile registration that exactly matches the address shown on the receipt issued by the Town Clerk.
5. Leased vehicles may be held in the name of a person(s) or entity, other than the applicant if proof is presented that the vehicle is principally garaged, insured and pays automobile excise tax in Hingham.
6. Vehicles provided by employers that are not registered, insured and/or pay excise taxes in Hingham will NOT receive a Residential Permit.
7. Trucks may receive a Residential Permit as long as it does NOT have commercial license plates and is not permanently marked with a commercial name, advertisement and/or telephone numbers(s).
8. Residential Permits will be affixed to the vehicle by DPW employees.

#### **SECTION 5.2 - PART-TIME RESIDENT PERMITS (PTRP)**

1. Vehicles not registered in the town of Hingham must show proof of residency which is your name and address on one of the following.
  - License and Vehicle registration.
  - Second home property owners (Hingham is not principle residence) – must provide a tax bill and utility bill (not water bill) that includes the name of the registrant that matches the vehicle registration.
  - Town of Hingham Tax Bill
  - Year Round Residential Lease in the Town of Hingham
  - Vehicle Lease Agreement (page showing resident's name as lessee and VIN)
  - Company Vehicle will require authorized letter on company letterhead
2. A Part Time Resident Permit (PTRP) may be obtained for a charge of \$25.00 from the DPW office located at 25 Bare Cove Park Drive.

#### **SECTION 5.3 – BULKY/CONSTRUCTION & DEMOLITION (C&D) PERMITS**

##### **5.31 - Residential**

1. Residents holding a valid RP and Bulky/C&D Permit may dispose up to **3 (three) Cubic Yards** of Bulky/C&D waste per week at **No Charge**.



2. Bulky/C&D Permits must be obtained after proper identification has been shown and an inspection of refuse from the DPW Office.
3. Any resident with more than 3 Cubic Yards of Bulky/C&D waste will be charged at the Bulky/C&D rate per Ton for any waste over 3 Cubic Yards (see Fee Schedule).

### **5.32 – Commercial**

1. All CVP holders may dispose of up to 5 Cubic Yards of Bulky/C&D waste per visit to the Transfer Station.
2. All **CVP holders** will pay a **per ton fee of \$120.00** for disposal of all Bulky/C&D. A minimum charge of \$15.00 will be collected for all weight under 250 lbs.

## **SECTION 5.4 – COMMERCIAL VEHICLE PERMITS (CVP)**

Only “residential household rubbish”, recyclable materials, and **one trip of yard waste per week** originating in Hingham may be deposited at the Transfer Station. **All trips to Transfer Station for Yard Waste MUST be logged in by Transfer Station attendant.** Any violation of this rule, regardless of the commercial vehicle permit holder’s intent or claims of ignorance as to the origin of any waste material, will result in the permanent suspension of such CVP holder’s privilege to the use of the Transfer Station.

The holder of a Commercial Vehicle Permit (CVP) tacitly accepts the requirements of these Regulations and acknowledges that these Regulations may be changed, at any time, in the sole discretion of the Board of Selectmen or their designee.

### **5.41 Commercial Vehicle Permit Applications**

Commercial Vehicle Permits (CVP’s) will be issued to all **trucks** displaying commercial license plates or owned by a commercial enterprise and accurately completes an application and has proof of residency. The CVP is obtainable from the DPW at 25 Bare Cove Park Drive.

The Commercial Vehicle Permit Application will request the following information:

1. Applicant’s legal name, mailing address and location of principal office (if different)
2. Copy of the Vehicle Registration
3. Year make, model, color and type of vehicle
4. Applicant’s home telephone, office telephone and cellular telephone.
5. Applicant’s e-mail address (if applicable)

6. Applicant's statement of the type of waste to be brought to the Transfer Station
7. Cubic Yard Capacity of vehicle
8. *CVP applications must be submitted for each vehicle seeking* a CVP sticker or permit. The applicant must sign a CVP application before being submitted to the DPW.

#### **5.42 Commercial Vehicle Permit (CVP)**

The CVP shall be issued on a calendar year basis, beginning January 1<sup>st</sup> and terminating at midnight on the succeeding December 31<sup>st</sup>.

**CVP's will be issued at an annual cost of \$50.00 (Fifty Dollars).** Each Commercial Vehicle entering the Transfer Station must have a CVP affixed to it or a paper permit in hand.

Commercial Vehicle Permits will be affixed to the vehicle by DPW employees.

#### **5.43 Commercial Vehicle Permit Use**

Holders of residential Commercial Vehicle Permits (CVP) are required to be weighed upon entry to the Transfer Station for all waste other than household rubbish and recyclable materials as listed (cardboard, plastic, glass, cans, glass bottles, and paper).

Holders of CVP Permits shall be charged the applicable fee(s), as determined by Transfer Station personnel and established rules, regardless of the source of the waste being disposed. This rule applies equally to all CVP holders, multiple family buildings, operated as commercial enterprises, businesses depositing waste on their own account, and any other entity not operating a vehicle exhibiting a valid "residential sticker", as described elsewhere in these regulations.

CVP vehicles are **never** considered residential vehicles or "in personal use", and are not provided the same unrestricted Transfer Station access as afforded to Residential Permit holders.

### **SECTION 5.5 – COMMERCIAL HAULER VEHICLE PERMITS (CHVP)**

Only "residential household rubbish" originating in Hingham may be deposited at the Transfer Station. Any violation of this rule, regardless of the commercial hauler's intent or claims of ignorance as to the origin of any waste material, will result in the permanent suspension of such hauler's privilege to the use of the Transfer Station.

The holder of a Commercial Hauler Vehicle Permit (CHVP) tacitly accepts the requirements of these Regulations and acknowledges that these Regulations may be

changed, at any time, in the sole discretion of the Board of Selectmen or their designee.

### **5.51 – Commercial Hauler Vehicle Permit Application**

1. CHVP's will be issued ONLY to those entities holding a valid Rubbish, Trash, Disposal Permit (RTDP) issued by the Hingham Board of Health. The ownership of a vehicle applying for a CHVP must exactly match the name and address of the RTDP holder.
2. Applications for CHVP's will be available at the DPW.
3. CHVP applications must be submitted for each vehicle seeking a CHVP permit. The applicant must sign a CHVP application before submitted to the DPW.
4. No CHVP sticker or permit will be issued to any applicant whose Permit is currently on suspension, for any reason, or who has personally or corporately previously had a Residential Permit (RP) or Commercial Vehicle Permit (CVP) revoked.
5. The CHVP Application will request the following information:
  - Applicant's legal name, mailing address and location of principal office (if different)
  - Copy of the vehicle registration
  - Year, make, model, color and type of vehicle
  - License plate number and State of origin
  - Cubic yard capacity of vehicle
  - The "Tare" weight of each vehicle will be determined either by the manufacturer's stated Tare weight or actual weighing of the vehicle at the transfer station. If Applicable – Applicant will provide the names (first and last if residents, commercial entity legal name or Municipal Entity), addresses, telephone numbers and frequency of pick-up of every source from whom the CHP will be obtaining waste for disposal at the Transfer Station.

### **5.52 – Commercial Hauler Vehicle Permit (CHVP)**

1. CHVP permits will be approved by the DPW upon sole determination of the DPW that the CHVP application, including the verification of the vehicle weight, has been completed and **all required fees pertaining to this application and sums otherwise owed to the Town of Hingham by the individual or corporate applicant have been paid.**
2. CHVP Permits are non-transferable.
3. CHVP vehicles are prohibited from using the Transfer Station after 4:00pm any day and after 11:00am on Saturdays.

4. Any CHVP holder found to have failed to be weighed, regardless of the size or type of their load, will be subject to the immediate revocation of the CHVP.
5. Any CHVP permit found to be altered or located on any vehicle other than the vehicle that has filed the CHVP application will be cause of the permanent revocation of the individual CHVP and all additional CHVP's that may be attached thereto.
6. The CHVP is to be placed in the driver's side window of the vehicle so that it faces the Transfer Station employee at the guard station. The CHVP shall display the license plate number of the vehicle on which it is assigned.
7. In the event a CHVP vehicle is replaced during a permit year with another vehicle owned by the same underlying CHP holder, the DPW shall, upon receipt of the old CHVP Permit from the former vehicle, and completion of a new CHVP application, issue a replacement permit at the charge of \$25.00 to the CHP holder.

#### **SECTION 6 – CREDIT CARD PAYMENT FOR SERVICES**

Payments required by these Regulations and fees established by the Selectmen shall be made prior to disposal.

All payments of the Transfer Station must be made with a debit or credit card (MasterCard or VISA) or check made payable to the Town of Hingham.

All receipts of the Transfer Station shall be made on triplicate paper. One receipt will be given to the driver, one receipt will be held by the DPW and the third will be delivered daily to the Town Treasurer.

The minimum charge for any solid or special waste required to be weighed shall be \$15.00 per visit.

#### **SECTION 7 – RECYCLABLE ITEMS**

Pursuant to DEP Waste Ban Regulation (310 CMR, 19.017) and as further described in the Town of Hingham Waste Ban Plan, **Recycling is Mandatory** by all users of the Transfer Station.

Except for material placed in the brush and compost area by commercial vehicles, and items specifically listed in the fee schedule, there will be no tonnage charge assessed to Residential Permit holders for any appropriate material placed in designated recycle areas. Holders of CHVP permits shall be charged at tonnage rates set by the Board of Selectmen.

The Transfer Station will reject loads containing unacceptable amounts of recoverable restricted materials. The following items are acceptable for recycling at the Transfer Station and shall be deposited in the appropriately marked areas:

1. **Paper** – All types of paper, cardboard and paperboard products **excluding** tissue paper, toweling, paper plates and cups, wax-coated cardboard, paper used to wrap food products, contaminated by paint, oil or other substances and other low-grade paper products, which become unusable to paper mills as a result of normal intended use.
2. **Batteries** – Lead acid batteries used in motor vehicles or stationary applications, rechargeable batteries, and household batteries.
3. **Glass Containers** – Clear and colored glass bottles or containers but specifically **excluding** light bulbs, Pyrex cookware, plate glass, drinking glasses, windows, windshields and ceramics. Caps, corks or lids should be removed, but labels may remain. Containers should be empty and fairly clean, but do not need to be washed out.
4. **Metal Containers** – Any aluminum, steel or bi-metal beverage and food container **except** those carrying hazardous materials such as paint, petroleum products or other materials prohibited by other sections of these Regulations.
5. **Plastic Containers** - #1 through #7 plastics containers only (check for the recycling symbol and number on the container). Please make sure to wash/rinse all containers thoroughly, otherwise they tend to attract insects and rodents. Plastic lids and caps may be included. Labels need not be removed.
6. **Deposit/Redeemable Cans and Plastic Bottles** - All Deposit or redeemable plastic bottles and aluminum cans are to be deposited in the labeled containers located inside the baler building between plastics recycling and the steps.
7. **Cast Iron** – Heavy items containing cast iron such as sinks bathtubs and radiators.
8. **Metals** – Items containing metal other than cast iron such as lawn chairs, bicycles, etc. No mufflers, tailpipes or drums/tanks having contained petroleum products are allowed.
9. **Clothing** – All types of clothing and shoes in good condition.
10. **Leaves and Grass Clippings** – Leaves and grass clippings will be placed in the composting area with **plastic bags removed**.
11. **Brush – Residential** – Brush brought to the facility by homeowners will be separated from the leaves and grass clipped and placed in the designated area. No items shall be more than 30 inches in length or five (5) inches in diameter.

- 12. Brush – Commercial Haulers/Landscapers** – Commercial haulers and landscapers depositing brush will be required to chip the materials prior to disposal.
- 13. Oil – Residential** – Motor oil from vehicle and mechanical equipment oil changes will be accepted from Residential Permit holders (RP) ONLY. Located at exit road side of the baler building inside the doorway. Oil must be in non-leaking containers.
- 14. Tires – Residential** – Tires are only accepted on designated Tire Collection Days. Residents may pay to dispose of tires of all types.
- 15. Cathode Ray Tubes (Televisions and CRT's)** – Any intact, broken, or processed glass tube used to provide visual display in televisions, computer monitors and certain scientific instruments such as oscilloscopes.
- 16. White Goods** – Appliances employing electricity, oil or natural gas or liquefied petroleum gas to preserve or cook food, to wash or dry clothing, or to cool or heat air or water. These include refrigerators, freezers, dishwashers, residential trash compactors, clothes washers, clothes dryers, gas or electric ovens and ranges, and hot water heaters.
- 17. Fluorescent Fixtures** – including Compact Fluorescent Light (CFL's), Ballasts ,as well as other Mercury containing items such as thermometers & thermostats.
- 18. Propane Gas Containers**

## **SECTION 8 – ACCEPTABLE ITEMS**

The following are acceptable for disposal at the Transfer Station:

1. Household refuse defined as being generated within a single family or residential condominium within the Town of Hingham.
2. Household refuse may not exceed 30” in length.
3. Bulky items by **permit only**.
4. Construction and Demolition Debris (see C&D) are accepted **ONLY if a valid Permit** is presented each time such debris is delivered to the Transfer Station.
5. Building and Demolition Debris are defined as those materials that result from the construction, renovation or demolition within the Town of Hingham, subject to the restrictions listed in Section 9 (“Restrictions”). No building or demolition material may exceed 36” in length.

6. Those items which are listed recyclable in Section 7, including, but not limited to, all metals, clothing, cardboard, etc. are to be properly disposed of in designated recycling areas.
7. Building and Demolition Debris brought to the Transfer Station by a Residential Permit holder may be weighed in and recorded as to the Hingham address of origin. This is applicable only to Hingham residents and vehicles displaying valid Residential Permits, is not transferable to any other party, any other vehicle for any reason and is not valid with Commercial Vehicle Permits.
8. All wood fencing materials are considered to be Building and Demolition Debris will be accepted by **permit only** and in accordance with the above referenced rules. No fencing material may exceed 3 feet (36") in length or height. Chain link and galvanized fencing are not accepted.
9. All leaves, grass, logs and brush by proper permit only. Logs not to exceed 36" in length.

#### **SECTION 9 – RESTRICTIONS**

The DPW may reject any materials which it considers to be detrimental to the operation of the Transfer Station. Any materials, which may attack, damage, alter or obstruct the usefulness of the facility or cause injury to the employees or users of the facility will not be accepted. Materials prohibited shall include, but are not limited to:

1. Any quantities of gasoline, kerosene, flammable or explosive gas or vapor any material or substance which may generate or form a flammable, explosive or combustible substance, fluid, gas, vapor or mixture when combined with air, water or other substances commonly found in the Transfer Station.
2. Any substance at a temperature above 100 degrees Fahrenheit, or at its burning point or substance which upon contact with water, refuse or air will generate steam, vapor, fire, smoke or toxic fumes.
3. Poisons or any other substance likely to generate poisonous substances that may interfere with or constitute a hazard to humans, wildlife or the environment.
4. Any solid waste containing animal guts, tissues, entrails, offal, blood or other types of pathological wastes.
5. Any substance containing or labeled as radioactive wastes or explosive material.
6. Any substance or material in the Massachusetts General Laws or in the Comprehensive Environmental Response Compensation and Liability Act of 1980 (CERCLA) and State and Federal rules and regulations adopted hereunder.

7. **Any asbestos materials** of any kind or percentage of asbestos content, including floor tiles, automotive brake linings, building siding, boilers and roofing shingles which, in the sole discretion of the Operator, are suspected of containing asbestos.
8. Those users of the Transfer Station who bring, or are found to have brought, hazardous materials, of any kind, to the Transfer Station will be held solely responsible for all fines, fees and costs, legal and otherwise, for the proper disposal of any hazardous material(s) and of all the removal of such materials and the documented cleansing of the Transfer Station of all such materials and for all fines, fees and costs, legal and otherwise, associated with such removal and clean-up activities. This rule shall be applied to residential and commercial permit holders alike regardless of their stated knowledge or ignorance of having conveyed such materials to the Transfer Station.
9. Tree stumps, fill, boulders, paving materials, concrete, bricks, mortar and masonry.
10. Logs or solid material greater than five (5) inches in diameter and thirty (30) inches in length.
11. Construction and demolition debris, which contain plaster **asbestos** products and fragments thereof.
12. Bricks, mortar, paving materials, concrete of any size, description or prior use is accepted only by authorization by the DPW Superintendent.

## **SECION 10 – ENFORCEMENT AND VIOLATIONS**

Violation of any portion of these Regulations may result in loss of the privileges for use of the facility.

1. The DPW Superintendent, or his authorized representative, may suspend or revoke permits or privileges issued hereunder for cause. The suspension or revocation of an existing permit shall not entitle the permit holder to a refund of any portion of the fee collected for the issuance of such permit.
2. The DPW Superintendent may reinstate permits that have been revoked only after a public hearing with the violator. The DPW Superintendent will hold a Hearing within ten (10) business days after receipt of a written request for reinstatement of a permit.
3. The revocation of the right to use the Transfer Station permanently excludes the legal entity as well as the individual officers named on the original application together with their successors, heirs and assigns from use of the Transfer Station.



4. The Chief of Police shall, when required by the Department of Public Works or its authorized Transfer Station Representatives, cooperate in all ways in the enforcement of these “Rules and Regulations

## **SECTION 11 - SUSPENSION, MODIFICATION OR REVOCATION OF PERMITS**

Any SOLID WASTE/RECYCLABLES permit may be suspended, modified or revoked by the DPW Superintendent (or his designee) upon receipt of evidence satisfactory to the Superintendent that the PERMITTEE has not conformed to the requirements of the “Rules and Guidelines of the Hingham Transfer Station” or such further regulations as may be adopted or to any applicable state or federal statute, regulation, rule or order regarding Recycling and the or disposal of solid waste. Appeals of such suspensions, modification or revocations may be directed to the DPW Superintendent within ten (10) business days of said suspensions, modification or revocation.

### **Procedure for Enforcement**

1. **First Offense** - Any resident or commercial hauler observed not complying with one or more of the Rules and Regulations of the Hingham Transfer Facility or the Guidelines for Recyclables of the Hingham Transfer Facility will be handed or mailed a Notice stating the violation(s) as a friendly reminder that the rules and guidelines stated above must be followed and obeyed.
2. **Second Offense** - Any resident or commercial hauler observed not complying with one or more of the Rules and Regulations of the Hingham Transfer Facility or the Guidelines for Recyclables of the Hingham Transfer Facility will be handed or mailed a Notice stating the violation(s). The *violation* will be notified of the *loss of privilege* to use and have access to the Hingham Recycling and Transfer Station. The *violation* will have to arrange a meeting with the DPW Superintendent (or his designee) to discuss the violation(s) and demonstrate future compliance of the “Rules and Regulations of the Hingham Transfer Station” in order to have his or her privileges reinstated.
3. **Third Offense** - Any resident or commercial hauler observed not complying with one or more of the Rules and Regulations of the Hingham Transfer Facility or the Guidelines for Recyclables of the Hingham Transfer Facility will be handed or mailed a Notice stating the violation(s). The *violation* will be notified of the *loss of privilege* to use and have access to the Hingham Recycling and Transfer Station for **one year** from the time of violation. The *violation* will have to arrange a meeting after the suspension/revocation with the DPW Superintendent (or his designee) to discuss the violation(s) and demonstrate future compliance of the “Rules and Regulations of the Hingham Transfer Station” in order to have his or her privileges reinstated. Appeals of such suspensions, modification or revocations may be directed to the DPW Superintendent within ten (10) business days of said suspensions, modification or revocation. All decisions made by the DPW Superintendent will be final.

## **SECTION 12 – SAFETY**

All users of the Transfer Station are expected to behave in a safe manner while in the facility. The required nature of vehicle movements, both automobile and truck, together with the congested design of the Transfer Station Facility mandates that all users and employees proceed with caution and common sense as well as following these specific safety procedures:

1. Doors will be removed from all refrigerators, freezers or other large items that may present the risk of trapping a person or animal.
2. All open trucks must be equipped with a tarpaulin and load must be fully covered when it arrives at the Transfer Station. Loads not properly covered will be rejected and prohibited from depositing their load at the Transfer Station.
3. The speed limit in all areas of the Transfer Station shall not exceed ten (10) MPH.
4. Any vehicle larger than a pick-up truck will use a ground guide when backing up.
5. Users of the Transfer Station shall not be permitted access to those areas designated as “No Access by Unauthorized Personnel” or “Access Restricted to Authorized Personnel Only”.
6. All Children and pets are to remain in the vehicle “Keep Children and Pets in Vehicle”.

## **SECTION 13 – SEVERABILITY**

If any title, regulation, section, paragraph, sentence, clause, phrase, provision, word, or amendments to these rules and regulations shall be declared invalid for any reason whatsoever, that invalidity shall not affect any other portion of these remaining rules and regulations are hereby declared severable and the validity of the remaining portions or sections of these rules and regulations or amendments thereto shall remain.

## FEE SCHEDULE

CATEGORY	UNIT	RATE
<b><u>RESIDENTIAL – RP \ PTRP</u></b>		
Resident Permit - <b>RP</b> (one per household)	Per Vehicle	No Charge
Additional Residential Permits - <b>RP</b>	Per Vehicle	\$25.00/yr
Part-time Resident Permit - <b>PTRP</b>	Per Vehicle	\$25.00/yr
Residential Permit <b>Replacement Charge</b>	Per Vehicle	\$25.00
Mattress	Each	\$20.00
Box Spring	Each	\$20.00
Tires - Automobile	Each	\$5.00
Tires – Truck Or Automobile with Rim	Each	\$10.00
<b><u>COMMERCIAL – CVP \ CHVP</u></b>		
Commercial Vehicle Permit - <b>CVP</b> (Residential) - <b>STICKER</b>	Per Vehicle	\$50.00/yr
Commercial Vehicle Permit – <b>CVP</b> (Out of Town) – <b>SCALE ONLY</b>	Per Vehicle	\$75.00/yr
Commercial Hauler Vehicle Permit - <b>CHVP</b> (includes one (1) Vehicle Permit)	Per Company	\$150.00/yr
Commercial Hauler Vehicle Permit - <b>CHVP</b> (for second and subsequent vehicles)	Per Vehicle	\$150.00/yr
Brush/Tree/Limbs	Ton	\$120.00
Building Debris	Ton	\$120.00
Compost	Ton	\$40.00
Metal	Ton	\$65.00
Recyclable Materials	Ton	\$45.00
Solid Waste	Ton	\$120.00
Appliances	Per Unit	\$10.00
CRT (TV's, Monitors etc.)	Each	\$10.00
Freon Units	Each Unit	\$10.00
Mattress	Each	\$20.00
Box Spring	Each	\$20.00
Propane Tanks	Each	\$5.00
Tires – Automobile	Each	\$5.00
Tires – Truck or Automobile with Rim	Each	\$10.00

## **TRANSFER STATION**

### **FAQ's**

(Frequently Asked Questions)

#### ***When is the Hingham Transfer Station open?***

Thursday through Sunday 7:00am – 4:00pm

#### ***Does a Hingham resident have to pay for a Residential Permit (sticker)?***

There is a limit of one (1) Residential Permit per household at no charge. There is a \$25.00 charge for any additional Residential Permits per Hingham address.

#### ***Does a Hingham resident have to pay for a Bulky Waste/Construction & Demolition (C&D) Permit?***

No. Residential permit holder may dispose of up to three (3) cubic yards of Bulky/C&D waste per week at no charge. If they want to dispose of more that week they can go over the scale and pay by the ton.

#### ***Where and when do I go for a Permit?***

25 Bare Cove Park Drive. Monday through Friday 8:00am – 4:00pm.

#### ***What information do I need to get a Permit?***

A valid Massachusetts registration and proof of Hingham residency.

#### ***Why do we need to go to the DPW to show a license and registration?***

The Hingham Transfer Station is permitted by the Massachusetts Department of Environmental Protection (MADEP). This means the DEP allows the Town of Hingham to run a Transfer Station and accept refuse such as C&D. In order to have the Bulky/C&D area open, we must follow the Rules and Regulations of the Massachusetts Department of Environmental Protection (MADEP). They require the Town to inspect all loads of Bulky/C&D going to the Transfer Station. We also need to keep people that are non-residents from using the Transfer Station. The DEP has approved our inspection process, which entails residents coming to the DPW 1) showing proof of residency, and 2) inspecting the load of refuse.

#### ***Couldn't the Transfer Station inspect the loads of refuse?***

The Transfer Station attendants do inspect the loads of refuse for waste ban (unacceptable) items. Unfortunately, the Transfer Station staff has many areas to manage and the time to give a permit and check identification would be inefficient use of their time and cause traffic issues.

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***Do I have to recycle?***

Yes, recycling is **mandatory** at the Hingham Transfer Station.

***Why would a Hingham Resident have to get a Commercial Vehicle Permit (CVP)?***

All vehicles that have commercial license plates on their vehicle are required to have a CVP.

***Is there a fee for a Commercial Vehicle Permit (CVP)?***

Yes, the fee is \$50.00 per year.

***Who has to go over the scale at the Hingham Transfer Station?***

All vehicles displaying a Commercial Vehicle Permit, except if they have “residential household rubbish”, recyclables or one trip of Yard Waste per week. Also Residential permit holders that want to dispose of more than three (3) cubic yards of Bulky/C&D waste per week may be weighed and pay the per ton fee.

***Why can't a resident borrow or use a vehicle with commercial plates?***

A resident can borrow a commercial vehicle to use but may have to pay for such services as disposal of Construction and Demolition waste. We at the DPW have no idea where the refuse is actually coming from and we do not allow commercial entities to use the Transfer Station without paying their fair share.

***How do I obtain a Bulky Waste/C & D permit?***

Bulky Waste/C&D (C&D) permits may be obtained at the DPW office. These permits are issued for Thursday, Friday and the second Saturday of every month. If you would like to dispose of C&D on Thursday or Friday, you must bring the Bulky/C&D material, license and registration to the DPW office between the hours of 8:00 a.m. and 3:30 p.m. You will be issued a permit to dispose of the material that day.

If you want to dispose of your Bulky/ C&D on the second Saturday of the month, you must obtain a permit ahead of time at the DPW office Monday through Friday between 8:00 a.m. and 4:00 p.m. Please bring your license and registration of the vehicle you will be using to the DPW office at that time. You do not need to bring the Bulky/C&D with you as it will be inspected at the Transfer Station on Saturday morning. The second Saturday C & D collection is limited to 25 permits and disposal limited to the hours between 7:00 a.m. and Noon.

***Why is the area (Bulky/ C&D) only open on Thursdays and Fridays and the second Saturday until noon?***

The Bulky/C&D area is only open on Thursdays and Fridays and until noon on the second Saturday of the month because of manpower issues and the activity of the

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Transfer Station. The Transfer Station, at the present staffing level, would be unable to handle the volume of traffic and activity on the weekends that opening the Bulky/C&D area would generate. As it stands now, at times on the weekends there is traffic backed onto Hobart Street.

***If I have a Commercial Vehicle Permit how much Bulky Waste/C&D can I take to the Transfer Station?***

All CVP holders may dispose of up to 5 Cubic Yards of Bulky/C&D waste per visit to the Transfer Station.

***If I have a Commercial Vehicle Permit how much will I be charged for the disposal of Bulky Waste/C&D at the Transfer Station?***

All CVP holders will pay a per ton fee of \$120.00 for disposal of all Bulky/C&D. A minimum charge of \$15.00 will be collected for all weight under 250 lbs.

***How do I pay?***

All CVP Payments required by these Regulations and fees established by the Selectmen shall be made prior to disposal. All payments of the Transfer Station must be made with a debit or credit card (MasterCard or VISA) or check made payable to the Town of Hingham.

***If I am a Part-Time Resident of Hingham what information do I need provide to get a Part-Time Resident sticker?***

Proof of Residency is required, which is your name and address on License and Vehicle Registration, tax bill and utility bill. If vehicle not registered in Hingham you must also supply copies of your Hingham Tax Bill, year round residential lease in the Town of Hingham or vehicle lease agreement. A company vehicle will require an authorized letter on company letterhead.

***Is there a charge for a Part-Time Resident sticker?***

Yes, the fee is \$25.00 per year?

For information about Transfer Station schedule see the Hingham Website at [www.hingham-ma.gov](http://www.hingham-ma.gov).