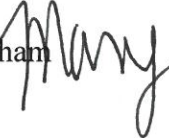



TOWN OF HINGHAM
PLANNING BOARD

MEMO

TO: Applicant

FROM: Mary Savage Durham 

DATE: March 6, 2019

RE: 103-107 South Street Submittal

I have reviewed the material submitted and offer the following comments:

1. The submittal includes a one sheet plan and application forms. Please identify what other site plan submittal requirements you have not provided based upon the regulations and submit a written request for partial waiver of site plan review if you are not planning to submit them.
2. I understand that you paved the parking area in August and altered the grade. With the recent winter weather the abutter is now experiencing ponding of water and has complained to the Building Commissioner. A copy of that letter is attached. I note that you have not submitted any drainage information or analysis and have not as of yet requested a waiver or partial waiver of the requirement to submit drainage information. I would suggest that you or your engineer provide some spot grades and information to show how the drainage after paving will function and why the water is now ponding where it did not previously. I also suggest that you provide a solution to mitigate the concern for the Board or their peer review engineer to consider.
3. The hearing is scheduled to open on March 25th with the Planning Board. Please submit any supplemental information in advance of that time.

Additional comments may be forthcoming, written responses to these comments are required.